

## 4930 - Marketing internship

<b>Location:</b>	The Canary Islands, Spain
<b>Languages:</b>	Spanish (Intermediate) and English (Advanced)
<b>Fields:</b>	Business, Hospitality / Tourism, Digital marketing
<b>Extra benefits:</b>	Salary of 200-300 €. Includes accommodation. Meals

### Description:

Our collaborator is a high quality Hotel Resort in Lanzarote, in the Canary Island, Spain. It has been awarded by Trip advisor and it is known as one of the best hotels in Lanzarote. They are customer oriented, therefore customer care and relations are really important for them. Their staff is fun and diligent, making the stay of the customers the best possible.

#### Positions

##### MARKETING-COMMERCIAL

- Marketing assistant for social media maintenance and all the communications tools of the hotel,
- Answering hotel information, assistance in closing contracts, tour operators, and basic administrative tasks.

#### Requirements:

- Minimum time 6 months
- Liability and health insurance
- Advanced English and intermediate Spanish required

#### Internship hours:

40 hrs / week

#### Conditions:

- 300€ per month
- Accommodation + meals provided

## 4902 - Advance Spanish - Graphic Design Internship in Madrid (Part-time)

<b>Location:</b>	Madrid, Spain
<b>Languages:</b>	Spanish (Intermediate)
<b>Fields:</b>	Design
<b>Extra benefits:</b>	Salary of 200-300 €.

### Description:

Our collaborator in a company with more than 40 years of experience that continues to work with native Spanish breeds and exclusive meats of the highest possible quality, like Angus and Wagyu beef, as well as traditionally prepared meat products.

In their open kitchen, any cut you desire can be ordered fresh each day. These include tomahawk, t-bone and entrecôt steaks, tapas featuring different cuts of beef and Iberian pork, Ternasco lamb from Aragón, handmade hamburgers and a huge selection of shish kebabs and traditional local dishes from Madrid like stewed tripe or oxtail.

They are currently looking for a graphic design student to assist them with:

1. Poster design
2. Video editing
3. Traceability system through labeling software
4. Loyalty cards
5. Updating web pages
6. Management of online sales pages

#### Requirement:

At least B2 level of Spanish  
Knowledge of Photoshop or similar programs  
Minimum 4 months of internship  
Studies related to graphic design

#### Benefits:

300 euros per month  
25 hours per week

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To apply, please go to <http://apply.spain-internship.com/>. Please write your university and coordinator name when applying.

## 4860 - Business Development Representative Internship in the city centre of Barcelona

Location:	Barcelona, Spain
Languages:	English (Advanced)
Fields:	Business
Extra benefits:	Salary of 400-500 €.

### Description:

Our collaborator is an important price monitoring company for brands and retailers located in Barcelona, Spain. The company is currently working in more than 20 countries with multiple currencies and several markets. They are looking for new motivated people to support the sales team by nurturing their database of potential clients, prospecting and presenting their service mainly to eCommerce of the European Union.

### Position: Sales

- Manage the Global ecommerce database by searching for contacts on LinkedIn, Google, or through the company's main line
- Qualifying each prospect to make sure he/she is the correct person to talk to and a good fit as a potential customer
- Contact potential clients via linkedin / email / telf
- Schedule agenda for demonstrations - schedule demo presentation for one of the product specialists
- Performing day-to-day tasks assigned for you by your Team Leader
- Depending on the profile of the intern, you can start to perform demos of the software

### Requirements:

- Fluent level of English
- Positive attitude, people with a lot of desire to learn and contribute to an international team.
- Extroverted people as they should call potential clients.

### Conditions:

- 400€ / monthly
- minimum 4 months

## 4856 - Reception internship

Location:	The Canary Islands, Spain
Languages:	Spanish (Intermediate) and English (Intermediate)
Fields:	Hospitality / Tourism
Extra benefits:	Salary of 200-300 €. Includes accommodation. Meals

### Description:

Our collaborator is a high quality Hotel Resort in Lanzarote, in the Canary Island, Spain. It has been awarded by Trip advisor and it is known as one of the best hotels in Lanzarote. They are customer oriented, therefore customer care and relations are really important for them. Their staff is fun and diligent, making the stay of the customers the best possible.

### Positions RECEPTION

#### Tasks:

- Check In / Check Out
- Receiving clients and all tasks related to it.
- Support and customer information at the reception.
- Perform procedures related to the occupation and sales rooms
- Custodian valuables and money deposited, safe hiring
- Billing and cashing, as well as foreign exchange
- Receive, process and direct customer complaints to appropriate services
- Deposit towels
- Provide information to customers about the island
- Answering reception's phone

#### Requirements:

- English and Spanish intermediate required
- Minimum 3 months stay
- Liability and health insurance

#### Internship hours:

40 hrs / week

#### Conditions:

- 300€ per month
- Accommodation + meals provided

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To apply, please go to <http://apply.spain-internship.com/>. Please write your university and coordinator name when applying.

**4854 - Office administration assistant**

**Location:** Sevilla, Spain

**Languages:** English (Advanced)

**Fields:** Human resources, Business

**Description:**

Spain Internship was established in 2010 by highly motivated internationals. We offer internships and traineeships services for students and graduates worldwide. Spain Internship Student Agency is proud to be a young innovative and ambitious company which strives to find the right interns for the right company. We are constantly trying to extend our programs, to make the experience abroad for everyone as good as possible. You can be a part of this process, by helping us in our office.

**Tasks:****Administration**

- Create documents and agreements
- Create reports
- Assist coordinator to arrange appointments and meetings

**Customer service**

- Communication with our international clients
- This is done via email, phone and Skype
- Dealing with email enquiries
- Using the CRM system to ensure a good information flow
- Maintenance of the databases

**Human resources, after second/third month of internship**

- Interviewing possible candidates
- Review student profiles and evaluating their needs and qualifications regarding available programs
- Cv and motivation letter check and improvements
- Student mobility: Evaluate visa needs and advices

**Requirements:**

- Good level of English
- Spanish would be a plus
- Open and friendly
- Able to work in a team
- Person who likes to talk and communicate with people

**Benefits:** Unpaid, possibility to apply Erasmus+ scholarship from your university

**Internship hours:**

30h/week, from Monday-Thursday,  
2 shifts morning 8:00-14:30 and afternoon 13:30-20:00  
Friday 8:00-12:00 and 12:00-16:00

**Location:**

Seville, Spain

**4853 - Part time sales team assistant**

<b>Location:</b>	Sevilla, Spain
<b>Languages:</b>	English (Advanced)
<b>Fields:</b>	Human resources, Business

**Description:**

Are you a young, motivated professional who is looking for experience in professional field and as well discover what a great work/life balance is? Here at Spain Internship, we can offer you both of these. Our company was established in 2010 by highly motivated internationals in a beautiful historic city center of Seville in the South of Spain. We offer internships and traineeship services for students and graduates worldwide. In the Spain Internship office you will be able to gain professional experience working in the sales team with different business tasks, improve your professional English and/or Spanish skills through communication with companies and students, get to personally know super friendly colleagues with over 5 different nationalities. During your free time (of which you will have a lot) you will be able to discover all the lost corners of one of the most influential cities in the world's history, home flamenco Seville's corners, also see many more incredible smaller towns like Córdoba, Granada, Málaga and visit one of the best beaches in Europe. Here we have one of the best climates in Europe, so be sure to enjoy your trips at any time.

Don't doubt, and apply for this remarkable opportunity!

**Tasks:**

Working with some of the most relevant mailing and lead generation tools  
Contacting and interviewing customers and applicants worldwide  
Using professional Spanish and/or English language to manage everyday tasks  
Providing support to the sales team  
Generating leads by phone and by researching the web (canvassing)  
Handling and input data in our CRM

**Requirements:**

- Proactive, organized, extroverted
- Interested in sales, CRM and customer management and leads generation
- Good level of English
- Spanish or French knowledge would be an advantage
- Open and friendly
- Able to work in a team

**Benefits:**

- Possibility to work in a modern e-commerce company with colleagues from 5+ different nationalities
- Possibility to improve your Spanish skills in personal and professional communication
- Possibility to learn the intern market in and out
- Monthly perks pizza, snacks and hot beverages
- Unpaid, possibility to apply for Erasmus+ scholarship from your university

**Internship hours:**

27,5h/week, from Monday-Friday

**Location:**

Seville city center, Spain

## 4846 - Commercial internship in Valencia

<b>Location:</b>	Valencia, Spain
<b>Languages:</b>	Spanish (Advanced) and English (Advanced)
<b>Fields:</b>	Business
<b>Extra benefits:</b>	Salary of 400-500 €.

### Description:

Our collaborator is a brokering/trading company with presence in South and Central America and in Valencia, Spain. They trade various commodities within agriculture, marine fuel and metal. They established in 2016 and they are still in the early phase. They are looking for potential buyers and sellers of commodities in Europe and Africa to connect them with their stakeholders in Latin America.

The commercial intern will work with sales and business development within products for the maritime sector. You will be part of our commercial/sales team and be responsible for your own prospects on a daily basis

### Tasks:

- On a daily basis, reach out to prospects and customers
- Proactively develop new business opportunities
- Identify new business opportunities
- Visit prospects/clients
- Update and structure your tasks and work through a CRM system
- Be to the disposal for your customers
- Customer satisfaction

### Requirements:

- Good level of English
- Spanish fluent
- Minimum stay 5 months
- Previously experience with sales or a commercial role
- Dynamic and ambitious
- The flexible mindset in regards to work tasks and processes
- Willing to learn a new industry and mechanism behind it

### Benefits:

- 500€ gross per month

## 4835 - Reception and Customer Service internship in Malaga

<b>Location:</b>	Malaga, Spain
<b>Languages:</b>	English (Advanced)
<b>Fields:</b>	Hospitality / Tourism
<b>Extra benefits:</b>	Salary of 200-300 €.

### Description:

Our collaborator is a holiday rental company in Malaga. Their apartments are located in the city center so that their clients can enjoy walking all that Malaga has to offer: museums, monuments, theatre, cinema, and others. Its apartments are modern and offer the greatest comfort to tourists. Given the constant growth of tourism in the city of Malaga, this company is in full expansion.

They are looking for someone young, dynamic and eager to develop their careers in the tourism sector.

### Tasks:

- Check-in and check-out of their clients
- Resolution issues
- Collaboration in booking analysis, prices, and organization of support staff
- Other reception and administrative tasks related to the reception department
- All the tasks are carried out under the qualified staff of the company

### Requirements:

- English fluent
- Spanish is a plus
- Minimum of 3 months

### Benefits:

- 250€ gross/month

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To apply, please go to <http://apply.spain-internship.com/>. Please write your university and coordinator name when applying.

**4823 - Kitchen internship in a 4\* Hotel in the beautiful island of Fuerteventura, Canary Islands**

Location:	Fuerteventura, Spain
Languages:	Spanish (Advanced)
Fields:	Hospitality / Tourism
Extra benefits:	Salary of 200-300 €. Includes accommodation.

**Description:**

Our collaborator is a 4\* Hotel located on the beautiful island of Fuerteventura, right next to the Dunas de Corralejo National Park and 10-minutes away from the most beautiful beaches of the island.

They are currently looking for passionate and motivated students, interested in an exciting career in the field of hospitality and to gain practical experience while developing their skills with leaders in the field.

With the highly evolving dynamics of this field, an internship will give you the necessary experience to start your international career.

Are you dynamic and energetic? Don't lose this opportunity! Apply now!

**KITCHEN POSITION**

Working in the kitchen, like in many other places, requires proper knowledge, but above all—passion and experience.

Your tasks will include:

Help to prepare breakfast, lunch, dinner or banquets (cold and warm food)

Wash, peel, cut vegetables and fruits

Show cooking

Assisting colleagues and follow the instructions of the chef

Assure the cleanliness of the area

Complete opening and closing checklists

Requirements:

-Minimum duration of 3 months

-Good level of Spanish

-Gastronomy studies

Benefits:

300 euros per month

Accommodation

Meals

40 hours per week

**4822 - Reception Internship in a 4\* Hotel in the beautiful island of Fuerteventura, Canary Islands**

<b>Location:</b>	Fuerteventura, Spain
<b>Languages:</b>	Spanish (Advanced) and English (Intermediate)
<b>Fields:</b>	Languages, Hospitality / Tourism
<b>Extra benefits:</b>	Salary of 200-300 €. Includes accommodation.

**Description:**

Our collaborator is a 4\* Hotel located on the beautiful island of Fuerteventura, right next to the Dunas de Corralejo National Park and 10-minutes away from the most beautiful beaches of the island.

They are currently looking for passionate and motivated students, interested in an exciting career in the field of hospitality and to gain practical experience while developing their skills with leaders in the field.

With the highly evolving dynamics of this field, an internship will give you the necessary experience to start your international career.

Are you dynamic and energetic? Don't lose this opportunity! Apply now!

**RECEPTION POSITION**

Working as a receptionist will make you the first person of the establishment that the customer will truly interact with. This role is very important to ensure the overall enjoyment of the customers' stay.

Your tasks will include:

- Greet and welcome customers
- Handle face-to-face inquiries from customers
- Check-in and out
- Planning and organizing group arrivals
- Day to day processing and input of group reservations while following hotel reservations policy
- Management of tourist information in several languages.
- Reception management.
- International phone reception.
- Meet the various needs of diverse customers and solve problems that might arise during their stay

Requirements:

- The minimum duration of 3 months
- Advanced Spanish
- Intermediate level of English
- Relevant studies (Hospitality, Tourism, Languages, etc.)
- Organized and with a professional attitude

Benefits:

- 300 euros per month
- Accommodation
- Meals
- 40 hours per week

## 4819 - Bar and Restaurant Internship in a 4\* Hotel in the beautiful island of Fuerteventura, Canary Islands

Location:	Fuerteventura, Spain
Languages:	English (Advanced)
Fields:	Hospitality / Tourism
Extra benefits:	Salary of 200-300 €. Includes accommodation.

### Description:

Our collaborator is a 4\* Hotel located on the beautiful island of Fuerteventura, right next to the Dunas de Corralejo National Park and 10-minutes away from the most beautiful beaches of the island.

They are currently looking for passionate and motivated students, interested in an exciting career in the field of hospitality and to gain practical experience while developing their skills with leaders in the field.

With the highly evolving dynamics of this field, an internship will give you the necessary experience to start your international career.

Are you dynamic and energetic? Don't lose this opportunity! Apply now!

### **BAR AND RESTAURANT POSITION**

An enjoyable, memorable guest experience is in your hands from start to finish.

#### Your tasks will include:

- Preparation of place – setting tables, stocking service areas, etc.;
- Pro-actively assisting guests with their drink and dinner choices during lunch and dinner, taking in account dietary needs and communicating these properly to the kitchen;
- Taking orders in a timely manner;
- Preparation of drinks such as coffee's and cocktails etc.;
- Tidying and cleaning restaurant and service areas during and at the end of the shift

#### Requirements:

- Minimum duration of 3 months
- Advance level of English
- Customer-oriented

#### Benefits:

- 300 euros per month
- Accommodation
- Meals
- 40 hours per week



**4814 - Kitchen internship in a 3\* Hotel in the beautiful island of Fuerteventura, Canary Islands**

Location:	Fuerteventura, Spain
Languages:	Spanish (Advanced)
Fields:	Hospitality / Tourism
Extra benefits:	Salary of 200-300 €. Includes accommodation.

**Description:**

Our collaborator is a 3\* Hotel located on the beautiful island of Fuerteventura, right next to the Dunas de Corralejo National Park and 10-minutes away from the most beautiful beaches of the island.

They are currently looking for passionate and motivated students, interested in an exciting career in the field of hospitality and to gain practical experience while developing their skills with leaders in the field.

With the highly evolving dynamics of this field, an internship will give you the necessary experience to start your international career.

Are you dynamic and energetic? Don't lose this opportunity! Apply now!

**KITCHEN POSITION**

Working in the kitchen, like in many other places, requires proper knowledge, but above all—passion and experience.

Your tasks will include:

Help to prepare breakfast, lunch, dinner or banquets (cold and warm food)  
Wash, peel, cut vegetables and fruits  
Show cooking  
Assisting colleagues and follow the instructions of the chef  
Assure the cleanliness of the area  
Complete opening and closing checklists

Requirements:

-Minimum duration of 3 months  
-Good level of Spanish  
-Gastronomy studies

Benefits:

300 euros per month  
Accommodation  
Meals  
40 hours per week

## 4811 - Bar and Restaurant Internship in a 3\* Hotel in the beautiful island of Fuerteventura, Canary Islands

Location:	Fuerteventura, Spain
Languages:	English (Advanced)
Fields:	Hospitality / Tourism
Extra benefits:	Salary of 200-300 €. Includes accommodation.

### Description:

Our collaborator is a 3\* Hotel located on the beautiful island of Fuerteventura, right next to the Dunas de Corralejo National Park and 10-minutes away from the most beautiful beaches of the island.

They are currently looking for passionate and motivated students, interested in an exciting career in the field of hospitality and to gain practical experience while developing their skills with leaders in the field.

With the highly evolving dynamics of this field, an internship will give you the necessary experience to start your international career.

Are you dynamic and energetic? Don't lose this opportunity! Apply now!

### **BAR AND RESTAURANT POSITION**

An enjoyable, memorable guest experience is in your hands from start to finish.

#### Your tasks will include:

- Preparation of place – setting tables, stocking service areas, etc.;
- Pro-actively assisting guests with their drink and dinner choices during lunch and dinner, taking in account dietary needs and communicating these properly to the kitchen;
- Taking orders in a timely manner;
- Preparation of drinks such as coffee's and cocktails etc.;
- Tidying and cleaning restaurant and service areas during and at the end of the shift

#### Requirements:

- Minimum duration of 3 months
- Advance level of English
- Customer-oriented

#### Benefits:

- 300 euros per month
- Accommodation
- Meals
- 40 hours per week

**4809 - Reception Internship in a 3\* Hotel in the beautiful island of Fuerteventura, Canary Islands**

<b>Location:</b>	Fuerteventura, Spain
<b>Languages:</b>	Spanish (Advanced) and English (Intermediate)
<b>Fields:</b>	Languages, Hospitality / Tourism
<b>Extra benefits:</b>	Salary of 200-300 €. Includes accommodation.

**Description:**

Our collaborator is a 3\* Hotel located on the beautiful island of Fuerteventura, right next to the Dunas de Corralejo National Park and 10-minutes away from the most beautiful beaches of the island.

They are currently looking for passionate and motivated students, interested in an exciting career in the field of hospitality and to gain practical experience while developing their skills with leaders in the field.

With the highly evolving dynamics of this field, an internship will give you the necessary experience to start your international career.

Are you dynamic and energetic? Don't lose this opportunity! Apply now!

**RECEPTION POSITION**

Working as a receptionist will make you the first person of the establishment that the customer will truly interact with. This role is very important to ensure the overall enjoyment of the customers' stay.

Your tasks will include:

- Greet and welcome customers
- Handle face-to-face inquiries from customers
- Check-in and out
- Planning and organizing group arrivals
- Day to day processing and input of group reservations while following hotel reservations policy
- Management of tourist information in several languages.
- Reception management.
- International phone reception.
- Meet the various needs of diverse customers and solve problems that might arise during their stay

Requirements:

- The minimum duration of 3 months
- Advanced Spanish
- Intermediate level of English
- Relevant studies (Hospitality, Tourism, Languages, etc.)
- Organized and with a professional attitude

Benefits:

- 300 euros per month
- Accommodation
- Meals
- 40 hours per week

**4804 - Front desk and Back office assistant in Granada and Alicante, Spain**

<b>Location:</b>	Alicante, Spain
<b>Languages:</b>	Spanish (Beginner) and English (Intermediate)
<b>Fields:</b>	Languages, Business, Hospitality / Tourism
<b>Extra benefits:</b>	Spanish course + special price for accommodation

**Description:**

Our collaborator is a language school, specialized in Spanish for foreigners, with schools in Alicante, Barcelona, Granada, and Madrid. It provides to its customers a high qualified staff and performance equipment and had been accredited by the "Instituto Cervantes" for its schools in Alicante and Granada. Its goal is to combine teaching the Spanish language and culture with fulfilling your holiday expectations. In addition to its many free time events, it will also show you the Spanish way of life.

**Tasks**

As a front desk and back office assistant, you will deliver friendly, efficient customer service and create a warm and welcoming atmosphere for all of our students, with the key aim of retaining and attracting new customers.

- Deliver excellent customer service, at all times.
- Be involved and contribute to team meetings.
- Assist in keeping the School reception clean and tidy, at all times.
- Always adhere to all company policies and procedures and licensing laws.
  
- Maintain personal knowledge by completing in-house training and workbooks.
- Deal with all inquiries in a professional and courteous manner, in person, on the telephone or via e-mail.
- Fulfill all reasonable requests from students to ensure their comfort, satisfaction, and safety.
- Report any maintenance issues immediately, including all furniture, fittings, and equipment.
- Provide reports, as required, for housekeepers and management.
- Carry out instructions given by the management team and head office.
- Be helpful and go out of your way to help our students.
- Be friendly, smiley, sociable and welcoming to our students, to create a great atmosphere.
- Remain calm, patient and polite, if receiving students' feedback.

**Requirements**

- At least beginner in Spanish, desirable B1
- English intermediate
- Minimum 3 months
- Open to work in different shifts, morning - afternoon (could include Saturdays) 6 hours per day.
- Detail-oriented and collaborative team player and possess strong time and self-management skills.
- Excellent organizational skills with a strong commitment to quality, accuracy and on-time delivery.

**Benefits**

- Spanish course
- Special price for accommodation: 70€/week

**Location**

Granada or Alicante

## 4796 - Graphic design internship in a publishing company in Cordoba, Spain

Location:	Córdoba, Spain
Languages:	English (Intermediate)
Fields:	Graphic design
Extra benefits:	Salary of 100-200 €.

### Description:

Our collaborator is a literary narrative publisher. Their goal is to publicize the work of authors not yet translated into Spanish or with little presence in our libraries so far. Based in Córdoba and created in Galicia, they are committed to diversity in their catalog. They are looking for a graphic design intern to join their team in Cordoba, southern Spain.

### TASKS

- Creation of the book's covers
- Creation of promotional graphic material for social media
- Creation of events posters
- Other graphic design tasks

### REQUIREMENTS

- Duration 3-12 months
- 30 hours a week
- 2 days of vacation per month
- At least English B1
- Adobe knowledge

### Benefits

- Stipend 100 € per month for traveling expenses

## 4795 - Spa (Massage Therapist) internship in 5\* Hotel and Spa Resort in Lanzarote

Location:	Lanzarote, Spain
Languages:	English (Advanced)
Fields:	Hospitality / Tourism, Health Sciences
Extra benefits:	Salary of 400-500 €. Includes accommodation. Meals

### Description:

Our collaborator is a high quality 5\* Hotel Resort and Spa in Lanzarote (Canary Islands), which combines luxury with comfort and good service. Its location, facilities, and luxury service make this hotel one of the bests on the island!

They are offering to their interns the opportunity to gain invaluable experience, enjoyable working atmosphere with great team members and the ability to meet people from all over the world!

Do you want to have a memorable experience that makes a before and an after in your professional development? Do not lose this opportunity!

### Spa reception position:

#### Tasks:

- Attention and customer care,
- Development of therapies in the cabin
- Information capacity and advice to the client in the Thermal Circuit

#### Requirements:

- Good English
- Studies related to physiotherapy or massage

#### Conditions:

- Accommodation and meals.
- 300€ monthly.
- 40h/week.

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To apply, please go to <http://apply.spain-internship.com/>. Please write your university and coordinator name when applying.

## 4785 - Human resources assistant

**Location:** Sevilla, Spain

**Languages:** English (Advanced)

**Fields:** Human resources, Business

### Description:

Spain Internship was established in 2010 by highly motivated internationals. We offer internships and traineeships services for students and graduates worldwide. Spain Internship Student Agency is proud to be a young innovative and ambitious company which strives to find the right interns for the right company. We are constantly trying to extend our programs, to make the experience abroad for everyone as good as possible. You can be a part of this process, by helping us in our office.

### Tasks:

Human resources

- Interviewing possible candidates
- Evaluating their qualifications regarding the positions
- Revising the candidates CVs to ensure a good match with the company

Customer service

- This is done via email, phone and Skype
- Using the CRM system to ensure a good information flow
- Maintenance of the databases

Online marketing

- Creating social media content (Facebook, Twitter, Google+ and LinkedIn)
- Initiate contact via social media
- Manage social media accounts

International relations

- Arrange collaborations with universities
- The student's interest can influence this task

### Requirements:

- Good level of English
- Spanish would be a plus
- Open and friendly
- Able to work in a team

**Benefits:** Unpaid, possibility to apply Erasmus+ scholarship from your university

### Internship hours:

30h/week, from Monday-Thursday,  
2 shifts morning 8:00-14:30 and afternoon 13:30-20:00  
Friday 8:00-12:00 and 12:00-16:00

### Location:

Seville, Spain

## 4784 - International relations

**Location:** Sevilla, Spain

**Languages:** English (Advanced)

**Fields:** Human resources, Business

### Description:

Spain Internship was established in 2010 by highly motivated internationals. We offer internships and traineeships services for students and graduates worldwide. Spain Internship Student Agency is proud to be a young innovative and ambitious company which strives to find the right interns for the right company. We are constantly trying to extend our programs, to make the experience abroad for everyone as good as possible. You can be a part of this process, by helping us in our office.

### Tasks:

International relations  
-Arrange collaborations with universities  
-management of database and updates  
-Update universities about new vacancies  
-The student´s interest can influence on the area of collaborations

### Requirements:

-Good level of English  
-Spanish would be a plus  
-Open and friendly  
-Able to work in a team

**Benefits:** Unpaid, possibility to apply Erasmus+ scholarship from your university

### Internship hours:

30h/week, from Monday-Thursday,  
2 shifts morning 8:00-14:30 and afternoon 13:30-20:00  
Friday 8:00-12:00 and 12:00-16:00

**Location:** Seville, Spain

## 4783 - Animation internship

<b>Location:</b>	The Canary Islands, Spain
<b>Languages:</b>	Spanish (Intermediate) and English (Advanced)
<b>Fields:</b>	Events, Sports, Hospitality / Tourism
<b>Extra benefits:</b>	Salary of 400-500 €. Includes accommodation. Meals

### Description:

Our collaborator is a high quality Hotel Resort in Lanzarote, in the Canary Island, Spain. It has been awarded by Trip advisor and it is known as one of the best hotels in Lanzarote. They are customer oriented, therefore customer care and relations are really important for them. Their staff is fun and diligent, making the stay of the customers the best possible.

### Animation position

#### Tasks:

- Dealing with customers
- Supporting the entertainment team in the hotel's leisure activities
- Mini club and maxi club
- Sport activities, archery, mats in pools.
- Recreational activities (Dancing shows, games ..)
- Other tasks related to.

#### Requirements:

- Minimum 3 months stay
- Liability and health insurance
- English and Spanish intermediate

#### Internship hours:

40 hrs / week

#### Conditions:

- 300€ per month
- Accommodation + meals provided



## 4782 - E-Commerce internship in Valencia

<b>Location:</b>	Valencia, Spain
<b>Languages:</b>	Spanish (Advanced) and English (Advanced)
<b>Fields:</b>	Business, Digital marketing
<b>Extra benefits:</b>	Salary of 200-300 €.

### Description:

Our collaborator is a brokering/trading company with presence in South and Central America and in Valencia, Spain. They trade various commodities within agriculture, marine fuel, and metal. They established in 2016 and they are still in the early phase. They are looking for potential buyers and sellers of commodities in Europe and Africa to connect them with their stakeholders in Latin America.

We are looking for an E-commerce and SoMe Intern to work with various tasks with our e-commerce in Spain. It is essential that you have an interest in web development, design, SoMe and Marketing in general. We offer a broad internship role where you will be a big part of getting our e-commerce up running in Spain.

### Tasks:

- Translating
- Updating of products
- Price and competitor analysis
- Google Adwords
- Social Media strategy and implementation
- SEO and keywords optimizing
- General marketing initiatives
- Web analysis
- Various tasks when needed

### Requirements:

- Good level of English
- Spanish fluent
- Minimum stay 5 months
- Dynamic mindset
- Flexibility to be able to work with many different tasks at the same time

### Benefits:

- 300€ gross per month

## 4780 - Administrative internship in Valencia

<b>Location:</b>	Valencia, Spain
<b>Languages:</b>	Spanish (Advanced) and English (Advanced)
<b>Fields:</b>	Business
<b>Extra benefits:</b>	Salary of 200-300 €.

### Description:

Our collaborator is a brokering/trading company with presence in South and Central America and in Valencia, Spain. They trade various commodities within agriculture, marine fuel and metal.

They established in 2016 and they are still in the early phase. They are looking for potential buyers and sellers of commodities in Europe and Africa to connect them with their stakeholders in Latin America.

The company is currently looking for an intern to support with the daily duties.

### Tasks:

- On a daily basis, support the sales team with relevant information
- Participate in team meetings and be interested and willing to learn
- On a monthly basis, prepare an expense report
- Make a different kind of research and analysis when needed
- Willing to speak with stakeholders, suppliers or similar to coordinate and request different products
- Various tasks when needed.

### Requirements:

- Good level of English
- Spanish fluent
- Minimum stay 5 months
- Dynamic mindset
- Flexibility to be able to work with many different tasks at the same time

### Benefits:

- 250€ gross per month

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**4758 - Marketing / tourism and management in the hospitality industry**

<b>Location:</b>	Barcelona, Spain
<b>Languages:</b>	Spanish (Beginner) and English (Advanced)
<b>Fields:</b>	Business, Hospitality / Tourism, Digital marketing
<b>Extra benefits:</b>	Salary of 200-300 €.

**Description:****MANAGEMENT / TOURISM / MARKETING FOR HOSPITALITY&TOURISM**

Our collaborator is a vacation apartment and short-term rental agency in Barcelona, Spain.

Since January, they are "student rooms" rental agency as well. The company's young and dynamic team has experience working and is willing to share expertise with the upcoming workforce.

**TASKS**

- Promotion of products, E-Marketing, Social Media
- Responsible of check-in / check-out functions
- Taking care of the coordination of the apartments set up / Maintenance
- Taking care of students visit (student rooms to rent)
- Managing /helping guests with their requires
- Engaging with clients on the telephone / Selling Customer services (Shuttle, Food Pack, ..)
- Dealing with incoming email.

**Conditions**

Minimum 3 months

Financial support 300€/month

Able to work in different shifts (morning. evenings...)

**Requirements**

Good sense of responsibilities, independent and organized.

Efficient communication.

Open-minded, flexible and involved.

The intern is expected to innovate and develop new services for our guests.

English spoken + Basic level of Spanish and any other language will be an advantage.

Working knowledge of Microsoft Windows application.

University students in Marketing / Tourism Management / Administration / Management

## 4748 - Bar Internship in Seville, Spain

Location:	Sevilla, Spain
Languages:	English (Advanced)
Fields:	Hospitality / Tourism
Extra benefits:	Salary of 200-300 €. Includes accommodation.

### Description:

Our collaborator is a modern hostel based in Sevilla. As they are customer-oriented, the customer care and the relation with the guests are very important to them. Currently, they are looking for interns to join the team in the bar at the hostel. You will have many different tasks and face to face contact with the customers which a positive attitude is very important.

### BAR POSITION

#### Main tasks

- Prepare drinks
- Take orders and serve drinks or snacks
- Dealing and interacting with Customer
- Tidying working space

#### Requirements

- Knowledge of drinks, food, and cooking is considered a plus.
- Ability in cooking
- Fluent English.
- Good communication skills

#### Working hours:

40h / week  
Monday till Sunday with 2 days off per week

#### Benefits:

The hostel gives two options:

#### **First:**

100€ + breakfast and accommodation (shared in a room with the other staff mix, mix gender, 8 people in a room)

or

#### **Second:**

200 euros per month

## 4742 - Reception internship, Malaga

Location:	Malaga, Spain
Languages:	Spanish (Intermediate) and English (Intermediate)
Fields:	Hospitality / Tourism
Extra benefits:	Salary of 200-300 €.

### Description:

Our collaborator is a leisure travel company from Málaga, letting out the best holiday flats in metropolitan Málaga and Torremolinos. With over 60 fully furnished and equipped flats, they are currently looking for people to join their team.

#### **Reception internship**

#### **Main tasks:**

Customer Support.  
Welcome to clients, check-in/ checkout.  
Accompany clients to their apartments.

#### **Requirements:**

Essential command of the English language and an intermediate level of Spanish  
A third language is recommended, although not necessary.  
Minimum 4 months  
40h/week

#### **Benefit:**

300€ monthly

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**4739 - Customer relations and administration in a touristic rentals organization in Seville, Spain**

<b>Location:</b>	Sevilla, Spain
<b>Languages:</b>	Spanish (Intermediate) and English (Intermediate)
<b>Fields:</b>	Business, Hospitality / Tourism
<b>Extra benefits:</b>	Salary of 200-300 €.

**Description:**

Our collaborator is a touristic apartments and rentals organization based in Seville, Spain.

Being a touristic organization in one of the main destinations in Spain, they receive and host customers from all over the world. They are preparing a business development plan so they would like to have candidates to support them during their growth and help with customer relations.

**Tasks**

Supporting the customer relations team (check-ins - check-outs) in office and in the apartments.  
Providing perfect customer service to customers ensuring an excellent experience.  
Preparing product descriptions  
Supporting the business development team  
Creating social media content  
Contacting with clients  
Implanting new OTAS and channel manager  
Finance and payments  
Gestion Problems  
Help with organization and administration part

**Requirements**

Being outgoing and easygoing, enjoying talking to people and customer relations  
English advanced  
Spanish intermediate (B1 min.)  
Business or tourism studies  
part-time internship  
Minimum 3 months

**Benefits**

150€ per month as a compensation  
Health and accidents insurance  
Training plan

## 4735 - Graphic design internship in a hardware products producer in Valencia, Spain

Location:	Valencia, Spain
Languages:	English (Intermediate)
Fields:	Graphic design
Extra benefits:	Spanish lessons

### Description:

Our collaborator combines different technologies with hardware experts to design and build, reliable electronics and mobile accessories. They have a team of technology personnel with a common appreciation for the details and great design, continuously coming out with new products from their R&D department to expand their portfolio.

They are open to receive candidates to enroll as graphic design assistants and learn about their field.

### Tasks

- Assist with the developing of the marketing strategy for the company in line with company objectives.
- Work with managers on promotional content for campaigns
- Creation and publication of all marketing material in line with marketing plans.
- Graphic design for on and offline promotional material (online campaign banners, leaflets)
- Illustration (vector artwork and iconography)
- Photography (Art Direction, Styling & Retouching)
- Art-working (Localising content for use in different territories)

### Benefits

- Free Spanish lessons
- This position is not offering economic compensation but a great learning experience.

### Requirements

B1 English  
3 months internship

## 4733 - Marketing internship in a hardware products producer in Valencia, Spain

Location:	Valencia, Spain
Languages:	English (Intermediate)
Fields:	Business, Digital marketing
Extra benefits:	Spanish lessons

### Description:

Our collaborator combines different technologies with hardware experts to design and build, reliable electronics and mobile accessories. They have a team of technology personnel with a common appreciation for the details and great design, continuously coming out with new products from their R&D department to expand their portfolio.

They are open to receive candidates to enroll as marketing assistants and learn about the marketing world.

### Tasks

- Social Media marketing

- Developing editorial calendar for content sharing
- Updating Facebook Pages
- Updating Google+
- Updating LinkedIn
- Updating Twitter
- Answering LinkedIn questions

- Email marketing

Any other digital marketing tasks  
Customer relationship management  
Business development

### Benefits

- Free Spanish lessons
- This position is not offering economic compensation but a great learning experience.

### Requirements

B1 English  
3 months internship

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**4730 - Marketing internship in an online marketing services agency in Valencia, Spain**

<b>Location:</b>	Valencia, Spain
<b>Languages:</b>	English (Intermediate)
<b>Fields:</b>	Digital marketing
<b>Extra benefits:</b>	Spanish lessons

**Description:**

Our collaborator is a marketing agency that focuses on quality & innovation. They utilize technology in the best possible way to bring results and grow client's business having a great team to achieve the best results. Located in Valencia, they have an international office where candidates can initiate marketing career. They are open to receive candidates to enroll as marketing assistants and learn about the digital marketing world.

**Tasks****- Social Media marketing**

- Developing editorial calendar for content sharing
- Updating Facebook Pages
- Updating Google+
- Updating LinkedIn
- Updating Twitter
- Answering LinkedIn questions
- Updating Tumblr, Instagram, Vine, and other social networks
- Managing your Yelp profile
- Bookmarking blog content on social bookmarking sites
- Building out custom Facebook pages
- Designing cover images for social profiles
- Developing social media marketing plans
- Guest writing for industry blogs or websites
- Interacting with consumers via social media

**- Email marketing**

- Designing email newsletter templates
- Distributing email newsletter
- Writing email newsletter copy
- Setting up trigger emails
- Sending test copies of the email newsletter
- Segmenting email newsletter lists
- Reviewing email newsletter metrics
- Cleaning up the database (fixing typos, adding in new data)

Any other digital marketing tasks

**Benefits**

- Free Spanish lessons
- This position is not offering economic compensation but a great learning experience.

**Requirements**

B1 English  
3 months internship

## 4729 - Tourism and customer relations internship in London, UK.

<b>Location:</b>	London, United Kingdom
<b>Languages:</b>	English (Advanced)
<b>Fields:</b>	Business, Hospitality / Tourism
<b>Extra benefits:</b>	Salary of +500 €. 600 pounds per month remuneration.

### Description:

Our collaborator is a tour operator dedicated only to Cuba was established on 13th August 2003. This tour operator is promoting Cuba to the UK and other English speaking countries, Russia, Brazil, France, Turkey, Malaysia, Croatia and many more. We have experience of having internship students in our company for the last several years. This gives to students a brilliant opportunity to get real experience in the travel industry! The internship would be ideal for a dynamic, enthusiastic person with great attention to detail and ability to learn fast.

Tourism and customer relations internship in London, UK

Two weeks of training:

- getting familiar with products: hotels, flights, tourist cards, tours...
- introduction to QuickBooks and our reservations systems: eTravel and CRS

**Main tasks:**

- responsible for all financial transactions on a file and balancing that file when completed.
- adding invoices and purchase orders to QuickBooks.-
- processing tourist cards orders
- entering hotels, sales information
- more familiarisation with hotels by making translations
- selling Cuban travel products to international customers
- cooperate closely with main hotel/services suppliers in Cuba (more than 200)
- follow an inquiry through to a booking: (sending out the information, preparing a quote and itinerary, follow up calls to assess if clients needs are being met, holding options, obtaining deposits/payments and processing them)
- provide an efficient service to clients on booking: (sending vouchers, advising on tourist cards) o use Bizloco CRS to create and maintain client files and record all details of bookings.

**Requirements:**

- 5 months (flexible).
- Good level of English ( additional language is a plus but not a requirement).
- Candidates from the Tourism area preferably or with interest in the travel industry. (If they have previous experience we have interest in someone with a background in Sales & Customer Service.)

**Conditions:**

- 600€/months for accommodation and transportation costs
- Full time (35 hrs/week).

## 4726 - Public Relations, Marketing and Customer Support Agent in Barcelona

<b>Location:</b>	Barcelona, Spain
<b>Languages:</b>	Spanish (Beginner) and English (Advanced)
<b>Fields:</b>	Public Relations, Business, Hospitality / Tourism
<b>Extra benefits:</b>	Salary of 200-300 €. 200 € per month

### Description:

Our collaborator is the number one private boat company Barcelona! They are providing hands-on sailing experiences with a professional guide creating a unique and unforgettable experience to their clients.

Their main goal is to share with them their love for the sea, nature and sailing while watching the city from the sea, relaxing with the music and with a glass of wine, eating something special with natural tasty and listen the voice of the wind!

This position is a great opportunity for you to gain experience in marketing, customer service and public relations. You would be working in a multicultural team and interacting with international clients on a daily basis.

**Your main tasks are going to be:**

- Welcoming the guest when required at the meeting point at the Marina
- Support management in guest bookings, calls, chat
- Support the skipper in the on board procedures
- Support the skipper with the guest needs
- Handle check out in terms of questionnaire, collect guest feedback from the experience (no money or payment process involved)
- Manage follow up in terms of social media, collect on line reviews and marketing campaign

**Requirements**

Fluent in English

Knowledge of Spanish is consider as a plus

Maintain professional attitude

**Duration:** minimum 5-6 months or more

**Remuneration:** 200 € per month.

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**4722 - Part time business administration internship in a real estate company in Barcelona**

<b>Location:</b>	Barcelona, Spain
<b>Languages:</b>	Spanish (Intermediate) and English (Advanced)
<b>Fields:</b>	Business, Hospitality / Tourism
<b>Extra benefits:</b>	Salary of 400-500 €.

**Description:**

Our collaborator is a company dedicated to the integral management of 5 buildings in Barcelona: decoration, relationship with owners, short and long stay rentals, customer service, marketing on and off line, logistics, finances and everything that would be necessary. They are looking for an intern to join their business department and help them with the accounting tasks.

**Main tasks**

- Invoicing
- Keeping accounting record
- Customer management
- Following basic invoicing tasks
- Offering reports to management

**Requirements**

- Fluent Spanish
- Business (or related) student
- Able to handle Excel, control files
- Good writing in English
- Minimum of 4 months

**Benefits**

- Business internship in a great environment
- 300 € stipend per month



**4713 - Paid customer service and tourism internship in Seville, Spain**

<b>Location:</b>	Sevilla, Spain
<b>Languages:</b>	Spanish (Intermediate) and English (Advanced)
<b>Fields:</b>	Business, Hospitality / Tourism
<b>Extra benefits:</b>	Salary of 200-300 €.

**Description:**

Our collaborator is a vacation apartment and short-term rental agency in Seville, Spain. The company's young and dynamic team has experience working and is willing to share expertise with the upcoming workforce.

**TASKS**

- Promotion of products, E-Marketing, Social Media
- Responsible of check-in / check-out functions
- Taking care of the coordination of the apartments set up / Maintenance
- Taking care of students visit (student rooms to rent)
- Managing /helping guests with their requires
- Engaging with clients on the telephone / Selling Customer services (Shuttle, Food Pack, ..)
- Dealing with incoming email.

**Conditions**

Length 3 months and more

Start date Flexible (Recruitment during all the year)

Financial support 250 €/month

Minimum 3 months

**Requirements**

Good sense of responsibilities, independent and organized.

Efficient communication.

Open-minded, flexible and involved.

The intern is expected to innovate and develop new services for our guests.

English spoken + intermediate level of Spanish and any other language will be an advantage.

Working knowledge of Microsoft Windows application.

## 4712 - Paid business administration internship in a tourism organization in Seville, Spain

Location:	Sevilla, Spain
Languages:	Spanish (Beginner) and English (Intermediate)
Fields:	Business, Hospitality / Tourism
Extra benefits:	Salary of 200-300 €.

### Description:

Our colleague is a group of owners and managers of holiday homes and tourist apartments within the region of Andalusia. The main objective of the Association is to defend the interests of our industry and our associates so that the sector is recognized as it deserves before institutions and public administration. They are looking for an intern to join their business department and help them with the accounting tasks.

### Main tasks

- Invoicing
- Keeping accounting record
- Customer management
- Following basic invoicing tasks
- Offering reports to management

### Requirements

- Basic Spanish
- Business (or related) student
- Able to handle Excel, control files
- Good writing in English
- Minimum of 3 months

### Benefits

- Business internship in a great environment
- 250 € stipend per month

**4711 - Paid social media and content management internship in a Real Estate company in Villamartín, Alicante**

Location:	Villamartin, Spain
Languages:	English (Advanced)
Fields:	Business, Digital marketing
Extra benefits:	Salary of 200-300 €.

**Description:**

Our partner is a specialist property finder in Spain and Portugal, serving clients globally. Established since 2007 they have won awards for their property finding expertise in Spain and Portugal. They are looking for an energetic intern to join their marketing department and get to know how the real estate field works and how marketing works in the property industry in Spain and Portugal.

The ideal candidate would be a confident person, outgoing and talkative who enjoys producing quality content and talking to customers.

**Tasks**

- Content management
- Articles creation
- Social media management (Instagram&Youtube&others)
- Copywriting new homes
- Videos of houses
- Photography
- CRM
- Database work

**Requirements**

- ICT basic knowledge
- Spreadsheets and others
- Confident / filming houses / creative person
- Fluent in English
- Minimum 4 months

**Benefits**

- 200€ gross/month

## 4706 - Boutique hotel host internship in Barcelona, Spain

Location:	Barcelona, Spain
Languages:	English (Advanced)
Fields:	Hospitality / Tourism
Extra benefits:	Salary of 200-300 €.

### Description:

Our collaborator is one of Barcelona's best and new boutique hotels created especially for travelers who are always looking for original and unique environments. Located in the city center of Barcelona, it offers a great and personalized experience and customer satisfaction

### Tasks

- Understands and operates the Property Management System.
- Possesses excellent knowledge of the hotel's procedures and applies them accordingly.
- Possesses excellent knowledge of the hotel's room locations and types, the services provided by the property, as well as basic information of the city.
- Assists in the handling of reservations in accordance with the SOPs and to the instructions of the Manager and assures for a complete and informative follow up.
- Performs check-ins and check-outs and accommodates special requests from guests whenever possible.
- Offers personalized service to each guest, proactively searches for solutions to their needs regardless if they are for within the property or related to other aspects of their trip.
- Handles guest complaints with interest, concern, and empathy, assures for the quick and efficient resolution offers support and informs them in a timely manner.
- Coordinates room status updates with the Housekeeping department and assures that the standards are met before the guest enters.
- Possesses knowledge of all safety and emergency procedures and is aware of accident prevention policies.
- Handles Food&Beverage during the breakfast operation and assures for its smooth completion.
- Tracks hotel's inventory and informs the Manager on Duty of any arising needs.
- Assists Management with administrative tasks which include and are not limited to: financial closing of the month, orders making, tracking of inventory and orders, tasks distribution for Housekeeping and Maintenance, SOPs editing, reservations tracking.

### Requirements

- Hospitality or Tourism related studies
- Fluent in English.
- Spanish and other languages are a plus
- Previous Customer Service experience is a plus
- Organized, responsible and proactive
- Minimum of 4-6 months

### Benefits

230 € per month  
Training plan  
Social security coverage

**4703 - Paid Customer service, administration and assistant in a leisure organization in Barcelona**

<b>Location:</b>	Barcelona, Spain
<b>Languages:</b>	Spanish (Advanced) and English (Intermediate)
<b>Fields:</b>	Business, Hospitality / Tourism
<b>Extra benefits:</b>	Salary of 200-300 €.

**Description:**

Our collaborator is one of the largest escape room in Barcelona, which already has 8 different room opened to the public. They are looking for operators, who can lead those games and work with customers.

"Escape rooms" is a new concept of leisure which is getting more and more popular in Barcelona. Their games are very technological and well decorated. They have a wide range of thematic rooms, starting from Middle Age finishing to Future Spaceship.

Their main goal is to make people feel like being in a real story by making them main characters of their own "movie". This combination ensures that players will live an unforgettable adventure, and our task is to maximize this experience.

**Main tasks:**

- Receive the teams of players and explain the basic rules of the games
- Begin with an immersive introduction of the game via the interpretation a character
- Monitor and help players whilst they play in the room
- Charge customers
- Offer promotions for other games
- Management of bookings
- Customer service

**Requirements:**

- 40h / weekly
- Saturday and Sunday internship
- 2 free days during the week
- Minimum duration - 4 months
- Spanish - high / native level, English - medium / high level.
- Be confident with interacting with different people and putting on different voices whilst interpreting a character.

**Benefits**

- 200 euros / month
- Dynamic work in the center of Barcelona
- The opportunity to meet local people
- Learning from a sector that is growing

**4695 - Paid 300€ marketing assistant internship in Barcelona, Spain**

<b>Location:</b>	Barcelona, Spain
<b>Languages:</b>	English (Advanced)
<b>Fields:</b>	Business
<b>Extra benefits:</b>	Salary of 400-500 €.

**Description:**

Our collaborator is an online operating company in Barcelona. They are offering a platform where people can find apartments all over the world. You will be working with the marketing director of the company and help with the daily activities. We will give you everything you need to know about marketing on the B2B level (online and offline Marketing).

**Tasks:**

Helping with Community Management.

- Blog posting.
- Collaborate with other marketing activities (resources, landings, reports, downloads, etc.).
- Participation in current and future marketing and campaigns strategies.
- Keeping up with social media.
- Helping with other daily office management tasks.

**Requirements:**

- Good level of English (written and verbal)
- Spanish or French
- Knowledge about Twitter, Facebook for business, LinkedIn, Powerpoint
- Comfortable talking to partners over the phone

**Would be a plus:**

- Marketing students
- Graphic design knowledge

**Availability:**

Preferably 5 months

**Internship hours:**

40 hours/week

**Benefits:**

300€ / month  
Gym discounts.  
Office located in sunny Barcelona and close to main metro stations.  
Possibility to join the company as an employee after the internship period.

**4684 - Kindergarten internship in Barcelona - paid 300€/month**

Location:	Barcelona, Spain
Languages:	English (Advanced)
Fields:	Languages, Education / teaching
Extra benefits:	Salary of 200-300 €.

**Description:****Company Description:**

An international language center for children, situated in Barcelona, is now looking for a person with a good level of English to help the staff to take care of our little friends. Several languages are spoken in the center. The children are mostly babies from 0 to 6 years old.

**Tasks:**

- Taking care of children together with qualified teachers
- Helping teachers in class and in the playground
- Make a difference by helping babies to learn in multicultural environment at an early age!

**Requirements:**

- Excellent level of English
- Get along with children
- Enthusiastic about the job
- Studies related to education for children is a plus

**Internship hours:**

9am to 5pm, from Monday to Friday

40 hours/week

**Benefits:**

300€/month

**Length of the internship:**

Open positions all year long, minimum period is 2 months (August closed).

**4666 - Administration, Control and Marketing Internship in Barcelona, Spain**

Location:	Barcelona, Spain
Languages:	Spanish (Intermediate) and English (Advanced)
Fields:	Business
Extra benefits:	Salary of 100-200 €.

**Description:**

Our collaborator is a quick service restaurant concept that combines the traditional Vietnamese street food philosophy with European, metropolitan food customs. The Vietnamese street food Deli offers affordable fresh quick food in an urban, authentic and fun environment, crossing the essentials of the traditional Vietnamese street food spirit with the goodness of positive urban lifestyle and urban food.

**Main tasks**

Set-up and implementation of marketing activities / marketing plan

Assistance of business plan creation

Assistance of creation of Franchise Manual

Assistance in implementing a lean management in the company

**Candidate Requirements:**

We are looking for a candidate with Business Administration/Marketing or project management background and with experience in those fields.

Interest in internet and on-line activities is of great value, also online marketing, social media optimization etc.

We are looking for a proactive and open personality with spanish knowledge.

Minimum requirements: 3 months

Full time position

**Remuneration**

150 € per month

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To apply, please go to <http://apply.spain-internship.com/>. Please write your university and coordinator name when applying.

## 4639 - Front Desk and Customer Services in Barcelona

<b>Location:</b>	Barcelona, Spain
<b>Languages:</b>	English (Advanced)
<b>Fields:</b>	Business, Hospitality / Tourism
<b>Extra benefits:</b>	Includes accommodation. Breakfast and dinner

### Description:

Our colleague is an exclusive hostel, based in Barcelona city center. They are customer-oriented which is really important for them as well as customer care and guest relations. The Hostel is equipped with stylish, modern and vintage rooms for all travellers. It's a hostel full of life where style and glamour combined with a fresh, fun and crazy twist!

#### Tasks:

- Check-in and check out.
- Collect payments.
- Social media and visual communication management.
- Keep updated the Social Media platforms (taking pictures and adding to the platform)
- Welcoming guests and giving general information about the city.
- Giving guests all information about Hostel regulations, explaining Hostel facilities to arriving guests
- Promoting and informing guests about daily/weekly activities.
- Helping to develop hostel events.
- Receiving feedback and complaints
- Administration tasks: booking, reservations, emails, calls, etc.

#### Requirements:

- English good level.
- Another language is a plus
- Open-minded, social and respectful.
- Minimum of 3 months

#### Benefits:

- Accommodation.
- Half board (breakfast and dinner)

## 4621 - Paid part time audiovisual revisor internship in Seville, Spain (U)

<b>Location:</b>	Sevilla, Spain
<b>Languages:</b>	English (Intermediate)
<b>Fields:</b>	Communication / Journalism, Advertising, Audiovisual
<b>Extra benefits:</b>	Salary of 200-300 €.

### Description:

Our collaborator is an amazing communication agency based in Seville, Spain. They are working with communication campaigns for customers from all around the world as well as w They are Netflix collaborators.ith content creation for audiovisual materials and others.

They have a wide range of customers, being some of them top American multinationals.

In this position, you will be reviewing new series and audiovisual content released in order to detect bugs and others. Therefore, if you love watching movies, series, and others, this is your place!

They are looking for someone to stay at least 3 months and with at least B2 English.

#### Tasks:

- Review movies, tv-series and others to detect potential bugs in image and sound.
- Validation that the image and audio quality are correct according to established parameters.
- Errors in editing, production, etc.
- Follow defined processes to report the progress of the review and the defects detected

#### Requirements:

- English B2
- Minimum stay of 3 months
- Part-time, 20 hours week. Possibility to do more if it is a university requirement.

#### Benefits:

The position is remunerated with 200€ per month, flexible schedule.

Seville, capital of Andalusia

#### Internship hours:

20 hours/ week.

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To apply, please go to <http://apply.spain-internship.com/>. Please write your university and coordinator name when applying.



## 4618 - Paid part time audiovisual revisor internship in Seville, Spain

Location:	Sevilla, Spain
Languages:	English (Intermediate)
Fields:	Communication / Journalism, Advertising, Audiovisual
Extra benefits:	Salary of 200-300 €.

### Description:

Our collaborator is an amazing communication agency based in Seville, Spain. They are working with communication campaigns for customers from all around the world as well as with content creation for audiovisual materials and others. They are Netflix collaborators.

They have a wide range of customers, being some of them top American multinationals.

In this position, you will be reviewing new series and audiovisual content released in order to detect bugs and others. Therefore, if you love watching movies, series and others, this is your place!

They are looking for someone to stay at least 3 months and with at least B2 English.

### Tasks:

- Review movies, tv series and others to detect potential bugs in image and sound.
- Validation that the image and audio quality is correct according to established parameters.
- Errors in editing, production, etc.
- Follow defined processes to report the progress of the review and the defects detected

### Requirements:

- English B2
- Minimum stay of 3 months
- Part time, 20 hours week. Possibility to do more if it is a university requirement.

### Benefits:

- The position is remunerated with 200€ per month, flexible schedule.

*Internship hours:* 20 hours/ week

To apply, send an email to [info@spain-internship.com](mailto:info@spain-internship.com)

## 4613 - Content specialist in Barcelona

<b>Location:</b>	Barcelona, Spain
<b>Languages:</b>	English (Advanced)
<b>Fields:</b>	Communication / Journalism, Translator, Copywriting, Languages, Digital marketing
<b>Extra benefits:</b>	Salary of 200-300 €. 300€ Financial Aid Daily Fruit, coffee, tea and juices Friday Company Lunch Team Activities Gym Discounts

### Description:

Our collaborator is an online operating company in Barcelona. They are offering a platform where people can find apartments all over the world. You will be working with the marketing director of the company and help with the daily activities. We will give you everything you need to know about marketing on the B2B level (online and offline Marketing).

### Tasks:

- Translation of Marketing materials: ebooks, campaign emails, blog articles, videos & subtitles, banners
- Website translation in Spanish: including all site copy and navigation
- Translations of training materials
- Help to create a translation glossary for us, as well as SEO-keyword research help
- Software: translating the user interface, error messages, system messages & automated emails

### Requirements:

- Good level of English
- Spanish or French
- Learning Agreement
- Minimum 5 months

### Internship hours:

35 hours/week

### Benefits:

300€ / month  
Gym discounts.  
Office located in sunny Barcelona and close to main metro stations.  
Possibility to join the company as an employee after the internship period.

## 4596 - Bar Internship

<b>Location:</b>	Valencia, Spain
<b>Languages:</b>	Spanish (Beginner) and English (Intermediate)
<b>Fields:</b>	Hospitality / Tourism
<b>Extra benefits:</b>	Salary of 100-200 €. Includes accommodation. Breakfast

### Description:

Our collaborator is a high quality Hostels chain, based in Spain. Awarded by Tripadvisor during many years as the best hostels in Spain, they are customer oriented being really important for them the customer care and the relation with the guests. Their staff is fun and close, making the stay of the customers as good as possible. This hostel is located in Valencia.

### Bar position:

#### Tasks:

- Making cocktails
- Serving the guests
- Tidying the bar area
- Responsible for preparing, serving, and cleaning up breakfast

#### Requirements

- Fluent in English
- Able to provide a training agreement
- Open to work in different shifts Morning - Afternoon - Night, depending on the candidate.
- Some of the positions may require a certain level of Spanish.

#### Benefits

The internship is paid 100 € a month + Accommodation with the other staff and breakfast. Internet is also provided as well as living expenses as water, electricity, etc..

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To apply, please go to <http://apply.spain-internship.com/>. Please write your university and coordinator name when applying.

## 4585 - (N.N.) Nursery English teaching assistant

<b>Location:</b>	Madrid, Spain
<b>Languages:</b>	English (Advanced)
<b>Fields:</b>	Education / teaching
<b>Extra benefits:</b>	Salary of +500 €.

### Description:

Our collaborators, are authentic educational centres, where children develop all their intellectual and social capacities. They provide the children with the necessary knowledge, to achieve a development of their abilities, all in a safe and reliable environment. The schools are spread in many parts of Spain and specifically in Madrid, where they have more than 10 schools.

The company is now looking for an affectionate intern, willing to deal with children from 0 to 3 years old and able to join their team of psychologists and pedagogues, by helping the training plan, adapted to each age group according to the children's needs, peculiarities and characteristics.

### Tasks:

- Organize activities and games with children in the English
- Support in the development of games, dynamics and English conversations.
- Speak in English with children in different classes about everything in order to practice any vocabulary possible.
- Teach English language to the nursery's teachers
- Support teachers during feeding time to feed babies (1 hour per day)
- Provide support on punctual occasions to teachers in the attention, care, changing and cleaning of babies.

### Requirements:

- Studies related to teaching, languages, psychology, humanities, history (Studies in a different study field could also be considered)
- English proficiency level
- Person with patience, responsible and motivated to do its internship with children
- Previous working experience with children and babies would be an advantage
- Internship period would be 3 months minimum
- Provide Sexual Conviction Record Check (SCRC)

### Internship hours:

30 hours a week

### Benefits:

500 € / month

## 4581 - Kitchen internship in 5\* Hotel and Spa Resort in Lanzarote

<b>Location:</b>	Lanzarote, Spain
<b>Languages:</b>	Spanish (Intermediate) and English (Intermediate)
<b>Fields:</b>	Hospitality / Tourism
<b>Extra benefits:</b>	Salary of 400-500 €. Includes accommodation. Meals

### Description:

Our collaborator is a high quality 5\* Hotel Resort and Spa in Lanzarote (Canary Islands), which combines luxury with comfort and good service. Its location, facilities and luxury service, make this hotel one of the bests in the island!

They are offering to their interns the opportunity to gain invaluable experience, enjoyable working atmosphere with great team members and ability to meet people from all over the world!

Do you want to have a memorable experience that makes a before and an after in your professional development? Do not lose this opportunity!

### Kitchen position

#### Tasks:

- Kitchen basics tasks under the supervision of the departure manager such as being the responsible for conducting the most basic cooking operations such as cutting food, food preparation, customer service, buffet replacing

- Good Spanish

#### Conditions:

- Accommodation and meals.
- 300€ monthly.
- 40h/week.

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To apply, please go to <http://apply.spain-internship.com/>. Please write your university and coordinator name when applying.

**4573 - Receptionist internship in Barcelona, Spain (accommodation + breakfast)**

<b>Location:</b>	Barcelona, Spain
<b>Languages:</b>	English (Intermediate)
<b>Fields:</b>	Hospitality / Tourism
<b>Extra benefits:</b>	Includes accommodation.

**Description:**

Our collaborator is a luxury hostel chain, based in Seville, Madrid, and Barcelona. Reviewed by its loyal customers as a unique and friendly hostel because of their staff, service and modern atmosphere. They are customer-oriented which is really important for them as well as customer care and guest relations. Their staff is fun and close, making the stay of the customers as enjoyable as possible.

**Position: Receptionist****Tasks:**

- Respond to customer requests such as check-in and check-out,
- Assisting in the Front Office as required providing information and customer service;
- Reservation management, sales management,
- Answering telephone and email inquiries,
- Support for group bookings,
- Contact suppliers;

**Requirements:**

- Intermediate English
- Spanish, German or French is a plus
- Min. 3 months internship
- 30-40h/week

**Benefits:**

- Accommodation (shared room);
- Breakfast
- Free WIFI and free use of common areas
- Free use of washer and dryer

**4545 - Paid marketing and business development internship in Barcelona, Spain**

<b>Location:</b>	Barcelona, Spain
<b>Languages:</b>	Spanish (Intermediate) and English (Advanced)
<b>Fields:</b>	Business
<b>Extra benefits:</b>	Salary of 200-300 €.

**Description:**

Our collaborator is a leading company in the international market for the sale of used machinery. They operate globally, through an extensive network of experts in second-hand machinery.

With offices in Barcelona, they are looking for an intern who can join their team and help the business development team.

**Tasks:**

Business development  
Marketing  
Provide leads to managers and elaborate KPIs

**Requirements:**

Minimum duration: 3 months  
English (advanced) and Spanish (intermediate)

**Benefits**

Remuneration for the candidate: 350 euros / month  
Real possibilities of becoming an employee after the placement

**4532 - Revenue management assistant in Barcelona, Spain**

<b>Location:</b>	Barcelona, Spain
<b>Languages:</b>	English (Advanced)
<b>Fields:</b>	Business, Hospitality / Tourism
<b>Extra benefits:</b>	Salary of 200-300 €.

**Description:**

Our partner is an international real estate agency that is looking for interns in their revenue department. Based in Barcelona, the beautiful capital of Catalunya, the company is characterized by professionalism and a good reputation, combining apartment rental with a wide variety of extra services, in order to make the customers' stay as comfortable as possible. Focused on customer satisfaction, their friendly team is delivering the best service, always wearing a smile.

You will become a part of this team and help them in their everyday activity while developing your professional and interpersonal skills and gaining hands-on experience. They don't have a reception per se. We have representatives who operate outside the office to meet their guests at the apartment, so they would be interested for you to make an internship in their office with them.

**REVENUE MANAGEMENT ASSISTANT POSITION****Tasks:**

- Responsible for the listings on these intermediary pages to ensure they are updated / publish new ads: Homeaway, Spain-holidays, FlipKey, Holiday-lettings, HouseTrip, Wimdu.
- Creating apartment descriptions on different websites.
- Price updates in the system / Revenue management
- Specific tasks and individual projects as needed.
- Benchmarking
- Assist with confirmations, requests, customer emails, and answer the phone when needed

**Requirements:**

- High level of English (written and spoken)
- Other languages as French and/or Spanish is a plus
- Good communication skills
- High motivation and versatility
- Availability for minimum 3 months

**Internship hours:** 36 hours per week. From Monday to Friday.

**Benefits:** 300 EUR/month, 2 days holiday/month

## 4531 - Reception Internship in a hostel in Granada, Spain

Location:	Granada , Spain
Languages:	Spanish (Beginner) and English (Intermediate)
Fields:	Languages, Hospitality / Tourism
Extra benefits:	Salary of 100-200 €. Includes accommodation.

### Description:

Our collaborator is a Hostel located in the historic Albaicin neighborhood, in a restored 17th-century Andalusian building next to the Alhambra. They are customer oriented being really important for them the customer care and the relation with the guests. Their staff is fun and close, making the stay of their customers as good as possible.

As a Reception assistant, you will have to get involved in many different tasks, whilst remaining positive and keeping a smile on your face when dealing with customers. We really believe that this will be a really good experience to get to know the different hostel working areas.

### Main tasks:

- Checking guests in and out
- Handle face-to-face inquiries from customers
- Answering all of the calls promptly in a courteous and efficient manner
- Basic concierge assistance
- Planning and organizing group arrivals
- Day to day processing and input of group reservations while following hotel reservations policy
- Maintaining a positive selling approach to maximize yield in both occupancy and rates
- Liaising with other departments to prepare for group arrivals
- Assisting the Front office with closing accounts

### Requirements:

- Fluent in English and at least A2 Spanish
- Able to provide a training agreement

### Schedule:

Monday till Sunday, 2 days off per week  
Two different shifts: 8-16, 16-24

### Benefits:

- 100€ net per month
- Accommodation is provided in a shared flat (mix gender flat). Students need to share a room (max 3 people in a room, only girls or only guys)
- Breakfast.
- Internet is also provided as well as living expenses as water, electricity, etc..

## 4528 - Animation, Events and Social Media Internship in Granada, Spain

Location:	Granada , Spain
Languages:	English (Intermediate)
Fields:	Human resources, Events, Languages, Hospitality / Tourism
Extra benefits:	Includes accommodation.

### Description:

Our collaborator is a Hostel located in the historic Albaicin neighbourhood, in a restored 17th-century Andalusian building next to the Alhambra. They are customer-oriented being really important for them the customer care and the relation with the guests. Their staff is fun and close, making the stay of their customers as good as possible.

### Tasks:

- Creating and defining new animation activities, such as city tours and waterfall tours, tapas tours, prepare small concerts in the hostels and games.
- Applying the activities and accompany clients during different activities
- Making photos and videos and upload them to social networks.

### Requirements

- Fluent in English
- Basic level of Spanish is considered as a plus
- Able to provide a training agreement

### Benefits

- Accommodation is provided in a shared flat (mix gender flat). Students need to share a room (max 3 people in a room, only girls or only guys)
- Breakfast.
- Internet is also provided as well as living expenses as water, electricity, etc..

## 4522 - Reception and F&B Assistant in a Hotel in Granada, Spain (Intermediate Spanish)

Location:	Granada , Spain
Languages:	Spanish (Intermediate) and English (Intermediate)
Fields:	Languages, Hospitality / Tourism
Extra benefits:	Salary of 100-200 €. Includes accommodation.

### Description:

Our collaborator is a Hotel located in the city center of Granada. They are customer oriented being really important for them the customer care and the relation with the guests. Their staff is fun and close, making the stay of their customers as good as possible.

The hotel has a modern and colorful concept which makes it one of the accommodations with more personality and charm of the city.

As a Reception (60%) and Food and Beverage assistant (40%), you will have to get involved in many different tasks, whilst remaining positive and keeping a smile on your face when dealing with customers. We really believe that this will be a really good experience to get to know different hotel working areas.

### Main tasks:

- Assist with the preparation of Breakfast during the morning
- Tidying breakfast area
- Checking guests in and out
- Handle face-to-face inquiries from customers
- Answering all of the calls promptly in a courteous and efficient manner
- Basic concierge assistance
- Planning and organizing group arrivals
- Day to day processing and input of group reservations while following hotel reservations policy
- Maintaining a positive selling approach to maximize yield in both occupancy and rates
- Liaising with other departments to prepare for group arrivals
- Assisting the Front office with closing accounts

### Requirements:

- Fluent in English and at least B1 Spanish
- Able to provide a training agreement

### Schedule:

Monday till Sunday, 2 days off per week

Two different shifts: 8-16, 16-24

2 days per week assisting with the breakfast preparation from 8-12 and then with Reception and Customer Management tasks

3 days per week only Reception and Customer Management tasks

### Benefits:

- 100€ net per month
- Accommodation is provided in a shared flat (mix gender flat). Students need to share a room (max 3 people in a room, only girls or only guys)
- Breakfast.
- Internet is also provided as well as living expenses as water, electricity, etc..



**4463 - Paid Marketing and front office internship in Milan, Italy**

<b>Location:</b>	Milan, Italy
<b>Languages:</b>	English (Intermediate)
<b>Fields:</b>	Business, Hospitality / Tourism
<b>Extra benefits:</b>	Salary of 200-300 €.

**Description:**

Our collaborator is an entertainment company located close to Milan exactly in Cislago (VA). They are opening new places all over Europe. Guests from all over the world come and realize their own ideas. If you are looking for a new a different experience joins their talented and enthusiastic team. Apply now for this international project and become a new team member of this amazing project.

**Tasks:**

- Guide them through the Rooms
- Welcoming guests
- Booking Assistant
- Social Media
- Organize marketing activities

**Requirements:**

- Passionate about what they do
- Friendly and enthusiastic
- Fluent English
- A basic of Italian or any other language would be a plus
- Curricular internship

**Internship hours:**

Full-time position with 40 hours a week

**Benefits:**

Salary of 200€ /month

**Location:**

Cislago (VA) Milan Italy

## 4458 - Reception and Customer management Internship in Barcelona

<b>Location:</b>	Barcelona, Spain
<b>Languages:</b>	Spanish (Intermediate) and English (Intermediate)
<b>Fields:</b>	Hospitality / Tourism
<b>Extra benefits:</b>	Salary of 100-200 €. Includes accommodation.

### Description:

Our colleague is a high quality Hostels chain, based in Spain and the United States. Awarded by Tripadvisor during many years as the best hostels in Spain, they are customer oriented being really important for them the customer care and the relation with the guests. Their staff is fun and close, making the stay of the customers as good as possible.

#### Reception / Customer relationship management

##### Tasks:

As a reception member of a hostel, you will have to get involved in many different tasks, whilst remaining positive and keeping a smile in your face when dealing with customers. We really believe that this will be a really good experience to get to know different hotel areas.

##### Main tasks

- Checking guests in and out
- Basic concierge assistance
- Planning and organize group arrivals
- Assisting in cash advances, exchange money, check guest folios
- Commercial information to customers
- Day to day processing and input of group reservations while following hotel reservations policy
- Maintaining a positive selling approach to maximise yield in both occupancy and rates
- Liaising with other departments to prepare for group arrivals
- Assisting the Front office with closing of accounts
- Answering all calls promptly in a courteous and efficient manner
- Ensuring all reservations are accurately actioned within the same day
- Assisting in the Front Office as required, especially with guests checking in and out

##### Requirements

- Fluent in English
- Intermediate Spanish
- Able to provide a training agreement
- Open to be available in different shifts Morning - Afternoon - Night, depending on the candidate.

##### Benefits

The internship is paid 100 € a month + Accommodation with the other staff and breakfast. Internet is also provided as well as living expenses as water, electricity, etc..

## 4442 - Bar Internship in 5\* Boutique Hotel in Lanzarote, Canary Islands

Location:	Lanzarote, Spain
Languages:	English (Advanced)
Fields:	Languages, Business, Hospitality / Tourism
Extra benefits:	Salary of 200-300 €.

### Description:

Our collaborator is a 5\* Boutique Hotel in Lanzarote (Canary Islands). The hotel is designed for the most discerning travelers and it stands as a peaceful and relaxing oasis in one of the main tourist resorts of the island. It has 81 rooms modernly equipped and furnished with breathtaking views onto the Atlantic Ocean.

They are currently looking for students with a major in business, languages or hospitality (preferred), interested in an exciting career in the field of hospitality and to gain practical experience while developing their skills with leaders in the field.

### Tasks:

- Serving customers
- Serving breakfast, lunch, and dinner
- Preparing drinks

### Requirements:

- Minimum 3 months
- Good level of English
- Knowledge of Spanish is considered a plus
- Studies related to Hospitality, Languages, Business or something related

### Benefits:

325 euros per month  
Accommodation shared in a flat (not mixed gender). The flat is located 20 minutes away with the bus from the Hotel.  
Lunch and dinner

## 4429 - Revenue assistant

Location:	Madrid, Spain
Languages:	English (Advanced)
Fields:	Events, Business, Hospitality / Tourism, Digital marketing
Extra benefits:	Salary of +500 €.

### Description:

Our collaborator is a young and modern hotel chain, born in 2001. We have the most complete selection of central and boutique hotels in Spain. With state-of-the-art technology and located in emblematic buildings of the main Spanish cities, we offer 33 design hotels in the centre of Madrid, Barcelona, Seville, Valencia or Bilbao. They are unique accommodations specially designed to guarantee the maximum comfort. The internship is located in Madrid.

### POSITION: REVENUE ASSISTANT

#### Tasks and responsibilities:

- Rates decision making according with sales channel and occupancy.
- Upload these fees in the different travel agents websites.
- Make new contracts with websites, profile and hotel positioning in social networks review, special prices and promotions, and other strategic actions within Revenue Management.
- Monitoring the presence of their website in travel agents websites such as trivago, tripadvisor and booking.
- Update existing information in google, google maps and google earth.
- Competence and positioning analysis.

### Requirements:

- Studies: Tourism is a plus. Revenue master is a plus.
- Revenues knowledge.
- Languages: English high level
- **Student is required to receive Erasmus training agreement for whole internship period!**

### Conditions:

- Salary: 600 €/ gross
- Hours/week. Full time.
- Timetable. 9:00 - 18:00 (30 min for lunch). Schedule summer from 8:00 to 15:00
- Minimum duration. 6 months.

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To apply, please go to <http://apply.spain-internship.com/>. Please write your university and coordinator name when applying.

## 4403 - Advance Spanish - Graphic design internship in Llinar del Valles, Spain

Location:	Barcelona, Spain
Languages:	Spanish (Advanced)
Fields:	Graphic design
Extra benefits:	Salary of 200-300 €.

### Description:

Our collaborator is one of the most important E commerce company for pets with a worldwide presence located in Llinars de Valles, Barcelona. Their current goal is to become the most important pet e commerce company in the Southern Europe. They are offering a wide range of product (approximately 70 000) and they own a warehouse of more than 3000m2.

Their team consists of a group of young professionals passionate and enthusiastic for pets and Online Marketing. They are offering an excellent internship atmosphere with new and fully equipped offices of more than 800m2.

### Tasks:

Provide support to the designer in all newsletters and web material of their online stores.  
Participate in the design of promotional banners for different websites.  
Support in the design of landings pages  
Production of all types of graphic material for web and social media channels.  
Joint work with the marketing department

### Requirements:

- Fluent in English
- Degree in Graphic Design
- Knowledge of Web-oriented graphics.
- Fluid handling of Adobe Illustrator and Adobe Photoshop.
- Great taste and typographic control.
- Taste for selection, framing and working with photos.
- Up-to-date graphic creativity.
- Desirable experience in Newsletters design.
- Motivated, efficient, responsible, curious, resolute person, with a great capacity of work and to fulfill timings, proactive attitude.
- Minimum 3 months

### Remuneration:

300 euros net per month if full-time  
150 euros net per month if part-time

**Monday to Friday:** 9 a.m. to 5 p.m.

**Location:** Llinars del Valles, Barcelona

## 4380 - Marketing department and customer service support

<b>Location:</b>	Barcelona, Spain
<b>Languages:</b>	Spanish (Advanced) and English (Advanced)
<b>Fields:</b>	Economics / Finance, Business
<b>Extra benefits:</b>	Salary of 400-500 €. - Monthly support of 400€ - Thursdays 1 hour of Yoga. - Ping-pong, spinning bikes and a shower are there. Some of them do mountain bike at lunch time, other go swimming,etc.

### Description:

Our collaborator is a b2b sports distributor located in Barcelona.

They have a wide experience in the sports industry and a great passion for it. They are focused on high added value brands. They are proud of having a dedicated and committed team formed by enthusiastic professionals.

Our partner serves more than 550 clients placed in Spain, Portugal and Andorra and they work with the 3 main areas of Winter, Performance and Outdoor sports.

They are seeking to hire an intern, willing to assist and develop the Marketing department, learning the mechanics and needs of trade, online and sports marketing. Dealing directly with the Key Account responsible and Marketing Manager for Spain, Andorra, and Portugal, and dealing with marketing departments from suppliers from the US, Italy, Germany and France. Operating in a team of 20 young people in a casual atmosphere. Through intense team, working candidates will have to show their best positive attitude and willingness to learn.

### Tasks:

- Assist and develop the customer service department
- Learning the mechanics and needs of the market
- Online and sports marketing
- Deal with national, Portuguese and Italian marketing representatives and marketing managers
- Deal with marketing department of their suppliers from the US, Italy, Germany, and France
- Develop the tasks in a team and individually providing the best positive attitude and willingness to learn

### Requirements:

- Student in Marketing, Business, International Trade or related studies
- Languages: Advanced Spanish and English. Other languages are a plus.
- Be organized, good companion, team member, and SMILE! ;)

### Internship hours:

Free entrance, 8 hours a day, can be splitted freely, usually from 9h to 14h and 15h to 18h aprox

If some marketing event takes place during the week-end, then some week days can we taken off in exchange.

### Dress code:

Casual, never a tie or high heels, sporty looks are welcome

### Benefits:

- Monthly support of 400€
- Tuesday 1 hour of Yoga.
- Ping-pong, spinning bikes and a shower are there. Some of them do mountain bike at lunch time, other go swimming,etc.

**4374 - Advance Spanish - Graphic design internship in Llinar del Valles, Spain**

<b>Location:</b>	Barcelona, Spain
<b>Languages:</b>	Spanish (Advanced)
<b>Fields:</b>	Graphic design
<b>Extra benefits:</b>	Salary of 200-300 €.

**Description:**

Our collaborator is a young and dynamic team, passionate about their work and eager to overcome new challenges and achieve all the goals they set. They offer products oriented to health and well-being. They know what is important and they work together to achieve their goals day after day. The company has a great growth of clients all over the world, with a considerable increase in its turnover in the last year and with an ambitious plan of expansion for the future.

Their main motivation is to continuously learn. They always have new challenges and new solutions that will make you grow.

**Tasks:**

- Creation of graphic content for social networks.
- Photo retouching and selection.
- Design of newsletters and promotional banners.

**Requirements:**

- Organized and hardworking person.
- Professional domain of graphic design programs (Illustrator and Photoshop).
- Ability to recognize and adapt to the graphic line of the company.
- Advanced Spanish
- Minimum 3 months

**Benefits:**

- 300 euros net per month
- 35 hours per week
- Position can be part-time

**Location:**

Llinars del Vallès (you can reach their offices with public transportation from Barcelona center)

**4333 - Graphic design internship in Girona, Spain**

Location:	Girona, Spain
Languages:	English (Advanced)
Fields:	Graphic design
Extra benefits:	Salary of 400-500 €.

**Description:**

Our collaborator is a quality accredited translation agency based in Girona, Spain. They are specializing in the translation of technical, scientific and business documentation. Their clients include multinational companies operating in sectors such as Engineering, Biotechnology, Pharmaceuticals, Marketing, Chemicals and Manufacturing.

Their team consist of a young team of project managers and commercial managers so it is easy to make friends and integrate within the community! They are looking for a responsible, organized, dynamic individual who can work as part of a group as well as on its own.

**Tasks:**

- Edit documents and design.
- Edit images.
- Work with the programs: Word, Power Point, Indesign, Illustrator.
- Adobe creative cloud

**Qualifications and Skills required:**

- Undergraduate
- Fluency in English
- IT proficient
- Well organized and can work as part of a team
- Placements for a minimum of 6 month period.

**What you will gain from the placement?**

- Opportunity to develop your Spanish language abilities to at least B1 / C2
- Develop your business and language skills for future employment in UK or Spain
- Working with an international team
- Enjoy the cultural experience of living and working in Spain

**Benefits:**

- Salary of 430€ (minus 2% Spanish tax , legal requirement by Spanish Law)
- The student will be covered by the Company Liability Insurance while in the offices
- 37.5 hours
- Full training will be provided and they will assist with advice on finding suitable accommodation, etc.

## 4306 - Reception and F&B Assistant in a hostel in Granada, Spain

Location:	Granada , Spain
Languages:	Spanish (Beginner) and English (Intermediate)
Fields:	Languages, Hospitality / Tourism
Extra benefits:	Salary of 100-200 €. Includes accommodation.

### Description:

Our collaborator is a Hostel located in the historic Albaicin neighborhood, in a restored 17th-century Andalusian building next to the Alhambra. They are customer oriented being really important for them the customer care and the relation with the guests. Their staff is fun and close, making the stay of their customers as good as possible.

As a Reception (60%) and Food and Beverage assistant (40%), you will have to get involved in many different tasks, whilst remaining positive and keeping a smile on your face when dealing with customers. We really believe that this will be a really good experience to get to know the different hostel working areas.

### Main tasks:

- Assist with the preparation of Breakfast during the morning
- Tidying breakfast area
- Checking guests in and out
- Handle face-to-face inquiries from customers
- Answering all of the calls promptly in a courteous and efficient manner
- Basic concierge assistance
- Planning and organizing group arrivals
- Day to day processing and input of group reservations while following hotel reservations policy
- Maintaining a positive selling approach to maximize yield in both occupancy and rates
- Liaising with other departments to prepare for group arrivals
- Assisting the Front office with closing accounts

### Requirements:

- Fluent in English and at least A2 Spanish
- Able to provide a training agreement

### Schedule:

Monday till Sunday, 2 days off per week

Two different shifts: 8-16, 16-24

2 days per week assisting with the breakfast preparation from 8-12 and then with Reception and Customer Management tasks

3 days per week only Reception and Customer Management tasks

### Benefits:

- 100€ net per month
- Accommodation is provided in a shared flat (mix gender flat). Students need to share a room (max 3 people in a room, only girls or only guys)
- Breakfast.
- Internet is also provided as well as living expenses as water, electricity, etc..



## 4251 - Social media and business administration in Barcelona, Spain

Location:	Barcelona, Spain
Languages:	Spanish (Advanced) and English (Advanced)
Fields:	Business, Hospitality / Tourism
Extra benefits:	Salary of 200-300 €.

### Description:

Our collaborator is a touristic related services company in Barcelona, which is now expanding to other major cities across Europe. They are a dynamic, creative and supportive team working together in a start up environment. Ideally you will have existing sales experience, but the main priority is having the right attitude as they provide thorough training. Energy is key – upbeat, enthusiastic and driven individuals.

### Tasks

- Handling social media channels.
- Providing support in the office to the managers, helping with the business tasks
- Customer service, invoicing, channels, business development...)

### REQUIREMENTS:

- Excellent communication skills
- English and Spanish
- Is incredibly organised – efficiency is key
- Is a natural talker
- Is smart, accurate and reliable
- Is confident speaking to potential clients
- Is excited about using new technology to transform an industry

### BENEFITS:

350 € per month

## 4207 - Kindergarten internship in an international center for children in Barcelona, Spain

Location:	Barcelona, Spain
Languages:	English (Advanced)
Fields:	Languages, Education / teaching
Extra benefits:	Salary of 100-200 €.

### Description:

#### Company description:

An international language center for children is the location for max. 12 babies between 4 and 18 months old. Our collaborator is open from Monday till Friday from 8-17h. The children enter between 8-9:30h. There are pick up times at 13h, 15:30h and 17h.

There is a daily routine of free play, circle time, morning snack, walks and playground visits, lunch and nap time. Other activities we are doing during the week are baby gym, arts & crafts and sensory play.

#### Tasks:

- Taking care of the babies (nappy change, help to drink and eat and fall asleep) together with two qualified teachers and possible others international students;
- Organize activities like circle time, arts&crafts, walks;
- Make a difference by helping children to learn in multicultural environment at an early age!

#### Requirements:

- Excellent level of English;
- Get along with and interest in the development of children;
- Enthusiastic and motivated for the job;
- Studies related to education for children

Internship hours: 9am to 5pm, from Monday to Friday

Benefits: 100€/month

Length of the internship: Open positions all year long, the minimum period is 2 months (in August and last week and the first week of the year closed).

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To apply, please go to <http://apply.spain-internship.com/>. Please write your university and coordinator name when applying.

## 4203 - 300€ Paid front desk and marketing internship position in Barcelona, Spain

<b>Location:</b>	Barcelona, Spain
<b>Languages:</b>	Spanish (Beginner) and English (Intermediate)
<b>Fields:</b>	Business, Hospitality / Tourism
<b>Extra benefits:</b>	Salary of 200-300 €.

### Description:

Our collaborator is owner of physical adventure game in which participants needs to solve series of puzzles, find clues and solve the problem within a set time limit. It is a fast growing company that has new places all over the world. With a new, talented and enthusiastic team they offer a cool experience, guests from around the world and a chance to realize their own ideas.

#### Tasks:

- reception duties
- marketing
- web content
- social media

#### Requirements:

- Friendly and enthusiastic
- Passionate about what they do
- Fluent English
- Spanish is a plus
- Any additional European language is a plus
- the minimum duration is 3 months

#### Internship hours:

The schedule due to the nature of the tasks will be mainly from midday/early afternoon and will include occasionally also 1 day of the weekend.

Max 40 hours per week

2 days off per week

#### Benefits:

300€ /month

## 4100 - Customer service and social media internship in a surf club in Barcelona

<b>Location:</b>	Barcelona, Spain
<b>Languages:</b>	Spanish (Advanced) and English (Intermediate)
<b>Fields:</b>	Business, Hospitality / Tourism
<b>Extra benefits:</b>	Salary of 200-300 €.

### Description:

Our collaborator is a paddle surf school and club with two very clear objectives: promote the culture of the sea and help our clients to go far with stand up paddle and reach their goals.

They are looking for someone to join their office team in their offices in Barcelona center.

#### Tasks

- Engaging with customers in person, by phone, and via email
- Booking appointments, taking payments or dealing with general inquiries
- Completing and filing the necessary paperwork in a timely manner
- Manage social media of the company
- Editing content, photos with different software
- Assist in the creation of marketing materials
- Create and manage content on our website
- Other administrative duties as required ensuring high standards of quality for our customers

#### Requirements

- Education related to customer service, tourism or administration
- Interest in the surf world is a plus
- Interest/knowledge in social media, editing and image software
- English and Spanish fluent
- Minimum 3 months

#### Benefits

- Flexible schedule
- Possibility to participate in company classes and events
- Remuneration 250 € per month.
- 40 hours/week

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## 4003 - Reception and Customer Support Internship in Granada, Spain

Location:	Granada , Spain
Languages:	Spanish (Beginner) and English (Intermediate)
Fields:	Languages, Business, Hospitality / Tourism
Extra benefits:	Salary of 200-300 €. Includes accommodation.

### Description:

Our collaborator is a modern and dynamic company renting fancy apartments in the city center of Granada, one of the most famous destinations for Erasmus students and an amazing city to live in! Their team consists of customer-oriented professionals placing high importance to customer satisfaction!

You will have specific learning objectives that will guide you in gaining an invaluable practical experience!

### Tasks:

- Check in and check out
- Responsible for communicating with customers via phone, email, and in person
- If necessary, assist the web developer of the company with the translation of the website in different languages, the creation of content etc. (depending on the needs of the company)

### Requirements:

- Fluent in English and at least A2 Spanish
- Able to provide a training agreement

### Schedule:

Monday till Sunday, 2 days off per week  
Two different shifts: 8-16, 16-24

### Benefits:

- 250€ net per month
- Accommodation is provided in a shared flat (mix gender flat). Students need to share a room (max 3 people in a room, only girls or only guys)
- Breakfast.
- Internet is also provided as well as living expenses as water, electricity, etc..

## 3985 - Sales and business development internship in health-tech start up in BCN, Spain

Location:	Barcelona, Spain
Languages:	English (Advanced)
Fields:	Business
Extra benefits:	Salary of 400-500 €.

### Description:

Our collaborator specializes in developing and producing 3D Interactive Content for healthcare professionals, research groups, pharmaceutical industry and universities. They produce high quality content with maximum scientific rigor, generating innovative visualization solutions improve scientific understanding and medical education.

They are looking for an intern to join their team, and help their marketing team with the business development.

### Tasks

Research, building map and databases of potential customers.  
Contacting initial clients to arrange meeting for Sales Directors  
Administrative tasks  
Trade Show Follow Ups  
Marketing Connection  
Social media marketing

### Requirements

Advanced English  
Business studies or related  
Minimum 4 months

### Benefits

Learning in a wonderful startup in BCN, in the tech sector.  
350 € per month

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### 3932 - Bar and restaurant internship

Location:	The Canary Islands, Spain
Languages:	English (Intermediate)
Fields:	Hospitality / Tourism
Extra benefits:	Salary of 400-500 €. Includes accommodation. Meals

#### Description:

Our collaborator is a high quality Hotel Resort in Lanzarote, in the Canary Island, Spain. It has been awarded by Trip advisor and it is known as one of the best hotels in Lanzarote. They are customer oriented, therefore customer care and relations are really important for them. Their staff is fun and diligent, making the stay of the customers the best possible.

#### Positions

##### BAR AND RESTAURANT

- Serving customers (breakfast, lunch and dinner)
- Preparing drinks and the dining room
- Bar service (the hotel offers an all-inclusive service) so also responsible for the beverage service, both day and night during the hotel opening hours.
- To prepare tables before the opening of the restaurant and check the cleanliness of them.
- To accompany the guests to their table and ensure that they consistently lack nothing
- To prepare and serve beverages
- To collect the glasses and keep the area neat and tidy
- To prepare the room, clean and maintain clean: preparation of tables, dishwashing, stocking refrigerators, coffee makers, machine washing glasses

#### Requirements:

- Minimum 3 months stay
- Liability and health insurance

#### Internship hours:

40 hrs / week (split internship schedule)

#### Conditions:

- 300€ per month
- Accommodation + meals provided

### 3864 - Guest Relations - Reception internship

Location:	Malaga, Spain
Languages:	Spanish (Intermediate) and English (Advanced)
Fields:	Events, Languages, Hospitality / Tourism

#### Description:

Our collaborator is a luxury rental accommodation in Marbella. Considering it one of the top sunny destinations in Spain, the company believes a great rental should take back to genuine customer service, high-end properties and real locals living next door.

We are looking for a warm welcome, a happy smile, a positive attitude, a pro-active person who is passionate about delivering excellence in guest service.

If you are looking for a unique opportunity to develop your professional skills in hospitality, then this company is your best option.

#### Responsibilities

- In charge of the guest relation since a reservation is confirmed until the departure.
- Send guests pre-arrival information and assist them with any need/doubts they may have via email, telephone, and WhatsApp.
- Coordinate check-ins at our office or in the house and make sure all information is well delivered and explained.
- In communication with housekeeping/maintenance to control those properties are clean/well prepared when the new guests are coming.
- In charge of keys collection and track the keys report guaranteeing all keys are controlled.
- Follow up daily calls and emails. Provide an answer within 24 hours.
- Responsible for the closing cashier
- Being knowledgeable of information on the properties and surrounding areas

#### Requirements

- Related studies or previous experience in the hospitality and tourism industry
- High level of English. Spanish intermediate
- Other languages as an asset
- Strong communication skill, pro-active, customer service oriented
- Driving license is essential (for our scooter)
- Professional appearance and manner
- Minimum 3 months internship

#### Internship benefits

500 € gross per month

#### Internship hours

40 hours per week changing schedules

#### Location

Puerto Banús, Marbella

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**3838 - Receptionist internship in a surf hostel in Conil de la Frontera, Cadiz, Spain**

<b>Location:</b>	Cádiz , Spain
<b>Languages:</b>	English (Intermediate)
<b>Fields:</b>	Hospitality / Tourism
<b>Extra benefits:</b>	Includes accommodation.

**Description:**

Our collaborator is a new hostel situated at Conil de la Frontera, Cadiz. This new hotel is focused on people who love surfing, kitesurfing, and windsurfing. They aim to create a new place who everyone who loves these sports can meet and interact with each other. The hostel is only 5 km from El Palmar beach and La Fuente del Gallo, two of the main surfing spots and only 100 meters from the best spot to kitesurf and windsurf.

**Tasks:**

- Check-in and check-out of clients
- Management of new reservations of new clients
- Billing of clients
- Phone call management
- Bar management
- Supervision of common areas and bedrooms
- social network
- Organization of surf class and Kitesurf class

**Requirements:**

- Fluent in English
- German is a plus
- Able to provide a training agreement
- Open to work in different shifts Morning - Afternoon - Night, depending on the candidate.

**Benefits:**

Accommodation with the other staff.  
200€ per month  
40 hours per week  
minimum of 3 months

**Location:**

Conil de la Frontera, Cadiz, Spain

## 3071 - Reception and Customer management Internship in Valencia

Location:	Valencia, Spain
Languages:	Spanish (Intermediate) and English (Intermediate)
Fields:	Hospitality / Tourism
Extra benefits:	Salary of 100-200 €. Includes accommodation.

### Description:

Our collaborator is a high quality Hostels chain, based in Spain and the United States. Awarded by Tripadvisor during many years as the best hostels in Spain, they are customer oriented being really important for them the customer care and the relation with the guests. Their staff is fun and close, making the stay of the customers as good as possible.

#### Reception and Customer relationship management position:

##### Tasks:

As a Reception and Customer relationship management member of a hostel, you will have to get involved in many different tasks, whilst remaining positive and keeping a smile on your face when dealing with customers. We really believe that this will be a really good experience to get to know different hotel areas.

##### Main tasks

- Develop customer service policies and procedures
- Handle face-to-face enquiries from customers
- Checking guests in and out
- Basic concierge assistance
- Planning and organizing group arrivals
- Day to day processing and input of group reservations while following hotel reservations policy
- Maintaining a positive selling approach to maximise yield in both occupancy and rates
- Liaising with other departments to prepare for group arrivals
- Assisting the Front office with closing accounts
- Answering all of the calls promptly in a courteous and efficient manner

##### Requirements

- Fluent in English
- Able to provide a training agreement
- Open to operate in different shifts Morning, Afternoon, Night, depending on the candidate.
- Some of the positions may require a certain level of Spanish.

##### Benefits

The internship is paid 100 € a month + Accommodation with the other staff and breakfast. Internet is also provided as well as living expenses as water, electricity, etc..

**1087 - Paid 150 € Reception position in Barcelona, Spain**

<b>Location:</b>	Barcelona, Spain
<b>Languages:</b>	English (Advanced)
<b>Fields:</b>	Hospitality / Tourism
<b>Extra benefits:</b>	Salary of 100-200 €.

**Description:**

Our collaborator is a modern hostel located in the centre of Barcelona, close to the sea and all the nightlife spots. The staff wants to make the stay of the customers as good as possible. The company is now looking for motivated students to join their team. During this internship you will learn a lot of new skills about organization and responsibility.

**Position:** Receptionist

**Tasks:**

- Customer service
- Check in & check out
- Helping customers
- Administrative work (check & create reservations, e-mails contact to customers)
- Marketing (Social Media, communicate with guests, recommending places to eat)
- Accounting (review invoices and Visas)

**Requirements:**

- Fluent English
- Open to work in different shifts Morning - Afternoon - Night, depending on the candidate
- Able to provide a training agreement
- Communicative person

**Conditions:**

- 150 €/month
- Location: Barcelona
- Full time position
- Minimum of 2 months

**556 - Bar internship in Seville, Spain**

<b>Location:</b>	Sevilla, Spain
<b>Languages:</b>	Spanish (Beginner) and English (Intermediate)
<b>Fields:</b>	Business, Hospitality / Tourism

**Description:**

Our collaborator is a luxury hostel chain, based in Seville, Madrid and Barcelona. Reviewed by its loyal customers as an unique and friendly hostel because of their staff, service and modern atmosphere. They are customer oriented which is really important for them as well as customer care and guest relations. Their staff is fun and close, making the stay of the customers as enjoyable as possible.

**Position:** Bar Assistant

**Tasks:**

- Serve in the bar of the hostel.

**Requirements:**

- Fluent in English
- Spanish at least A2
- Min. 2 months internship.
- Unpaid internship
- 30h/week.