

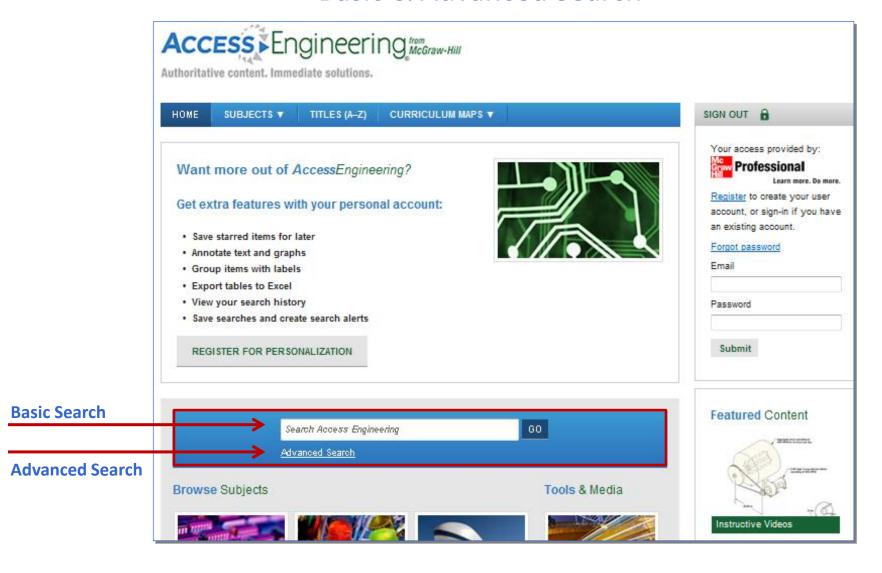




Search & Browse



Basic & Advanced Search





Conduct A Basic Search

Enter a keyword or phrase into the search bar in the center of the homepage and click GO



Hint: The search engine supports advanced search techniques

- Boolean AND, OR, and NOT (e.g., mechanical AND engineering)
- Quotation marks ("") to find an exact phrase (e.g., "mechanical engineering")
- Asterisks (*) to match partial words (e.g., thermo*)



Conduct An Advanced Search

Click ADVANCED SEARCH underneath the search bar



2. Enter keywords or phrases in the text boxes and select search operators

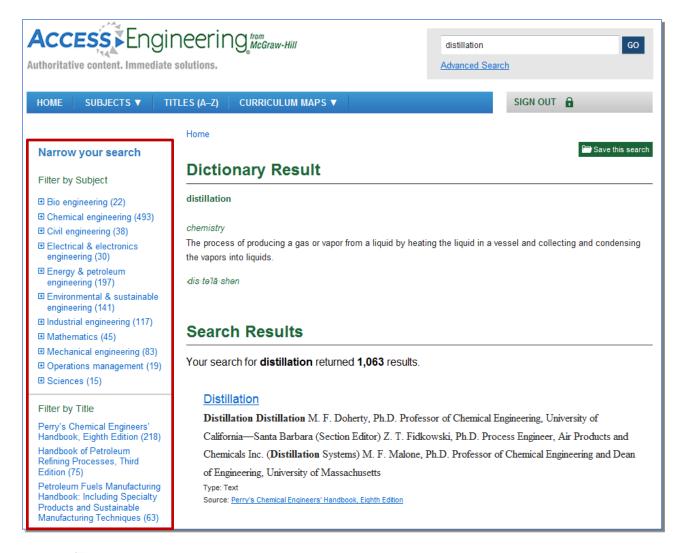


3. Refine your results by content type, subject, and/or title, and click SEARCH





Narrow Your Search With Filters



Note: Filters are only available on search result pages



Apply & Remove Search Filters

Easily target the most relevant material by filtering search results by subject, title, content type, and process type. Multiple filters can be applied to a search.

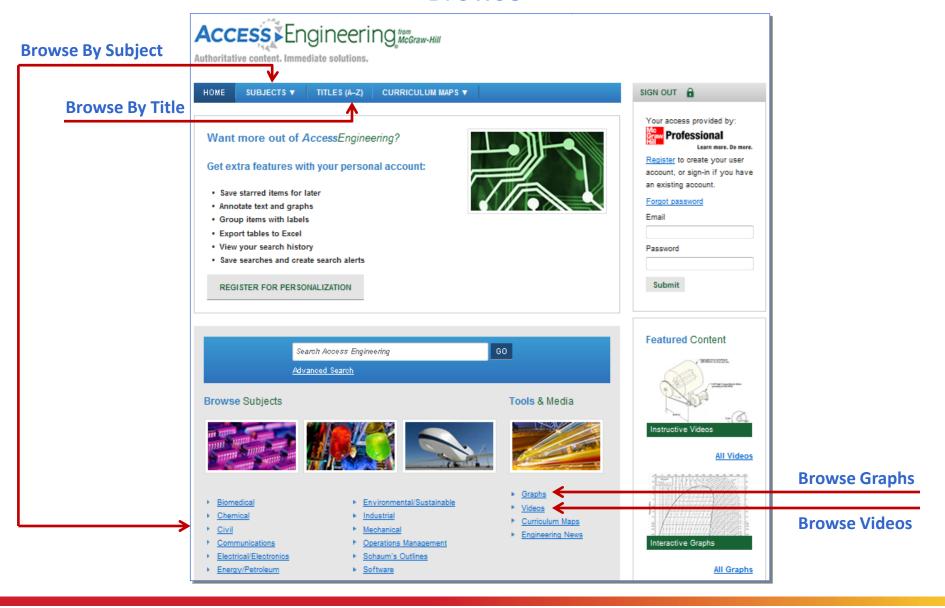
 Narrow your search results by clicking an applicable filter on the left-hand side of your search results page Narrow your search Filter by Subject ⊕ Bio engineering (22) ⊕ Chemical engineering (493) ⊕ Civil engineering (38) Filter by Title Perry's Chemical Engineers' Handbook, Eighth Edition (218) Handbook of Petroleum **Each Of These Is A Filter** Refining Processes, Third Edition (75) Filter by Type text (1,027) graph (21) Filter by Process Calculations (73) Design (28) Narrow your search < All Subjects Heat transfer (3) < All Titles Heat Transfer Calculations (3)

2. Remove a filter by clicking the name of the filter, e.g., "All Subjects"





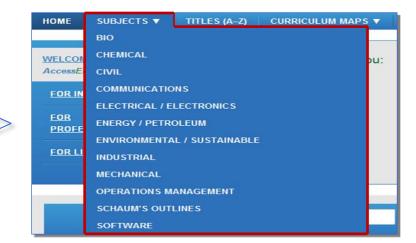
Browse





Browse By Subject

Either hover over SUBJECTS on the top navigation bar...



...or BROWSE SUBJECTS from the center of the homepage





Browse By Title

1. Click TITLES (A-Z) on the navigation bar



2. Either browse ALL titles in alphabetical order...



3. ...or click the alphabetical range within which the first letter of the title appears





Browse Videos

On the homepage, scroll down to the TOOLS &
 MEDIA box in the center of the page



Browse Subjects

Description:

Biomedical
Chemical
Civil
Communications
Electrical/Electronics
Energy/Petroleum

Description:

Energy/Petroleum

Description:

Tools & Media

Carphs
Videos
Curriculum Maps
Curriculum Maps
Engineering News

Engineering News

2. Click VIDEOS to be taken to a search results page showing a list of all videos on the site





The t icon on the search results page indicates that a search result is a video



Browse Graphs

On the homepage, scroll down to the TOOLS &
 MEDIA box in the center of the page



2. Click GRAPHS to be taken to a search results page showing a list of all graphs on the site



Tools & Media

Graphs
Videos
Curriculum Maps
Engineering News

The **■** icon on the search results page indicates that a search result is a graph





Personal Accounts

Personal accounts allow you to save searches and receive search alerts, as well as organize, label, annotate, and highlight material of particular interest. Personal accounts are free for all users at the subscribing institution, and they take only a few seconds to create.



Group items with labels Export tables to Excel View your search history

· Save searches and create search alerts

REGISTER FOR PERSONALIZATION

Create A Personal Account

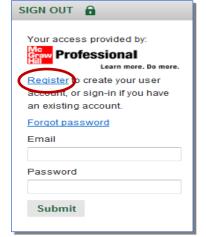






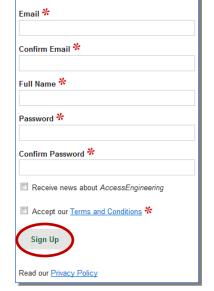
Create A Personal Account

 On the right-hand side of the homepage, click REGISTER



* Indicates required field

2. Complete the form that pops up, and then click SIGN UP

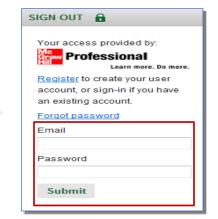




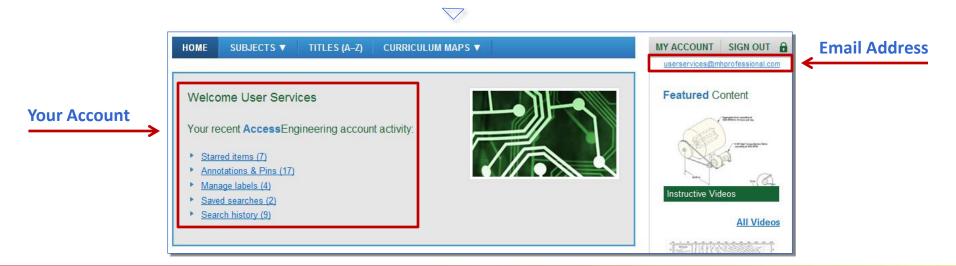


Log Into Your Personal Account

 On the right-hand side of the homepage, enter the email and password you used when registering for a personal account, and click SUBMIT



2. After logging in successfully, you will see your email address on the right-hand side of the page, and the upper-most box on the homepage will show your account activity







Personalized Tools

Note: These features are only available to users who are signed into their personal account.

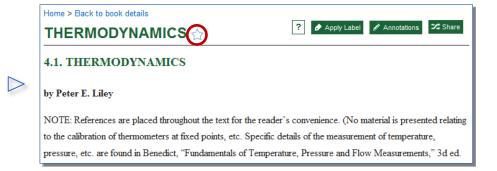


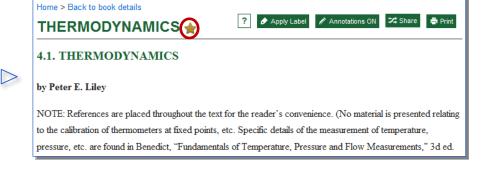
Starred Items

A starred item acts much like the "bookmark" or "favorite" function within most web browsers by storing links to pages of content for easy retrieval at a later time.

- 1. Navigate to any content page
- 2. Click on the name of the chapter

3. When the becomes filled, the page gets stored in your list of starred items in your personal account





A star can be removed by either re-clicking the star or deleting it from your

MY ACCOUNT

page



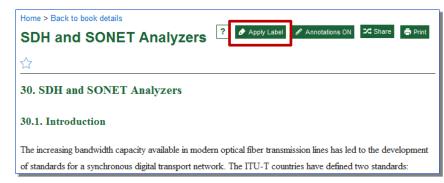
Labels

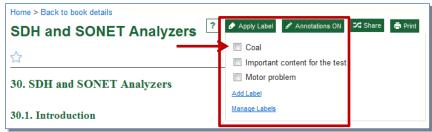
Labels are used to sort and classify content.

1. From any content page, hover over APPLY LABEL

- 2. Either click the box next to the applicable label, or click ADD LABEL if there's no applicable label
- 3. To create a new label, type the name of the label, click ADD, and then click RETURN TO PREVIOUS PAGE TO APPLY LABEL(S)

Continued on next slide...





Manage Labels		
Label		
Coal (1)	rename remov	2
Motor problem (1)	<u>rename</u> <u>remov</u>	2
Add Label		
I		
Add		
Return to previous page to apply label(s)		

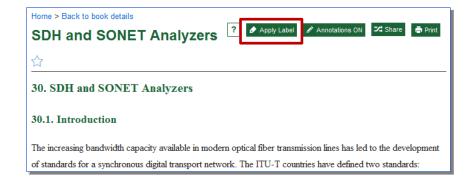


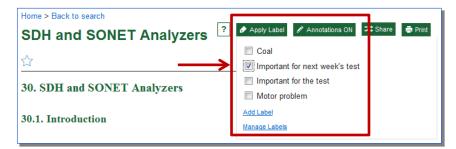
Labels

4. When you've returned to the content page, hover over APPLY LABEL again

5. Click the box next to the new label

6. A dialog box will appear after you click the box to confirm the page has been saved to the applicable label



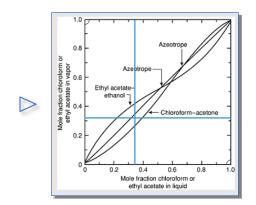




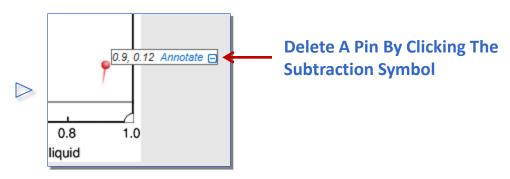


Place And Save Push Pins On Data Points On Interactive Graphs

- 1. Drag the blue crosshairs around the graph to the desired data point
- 2. Click DROP PIN below the graph to place a push pin on the desired data point and automatically save it to your personal account
- 3. You can annotate a pin by hovering over the pin and clicking ANNOTATE on the text box that appears







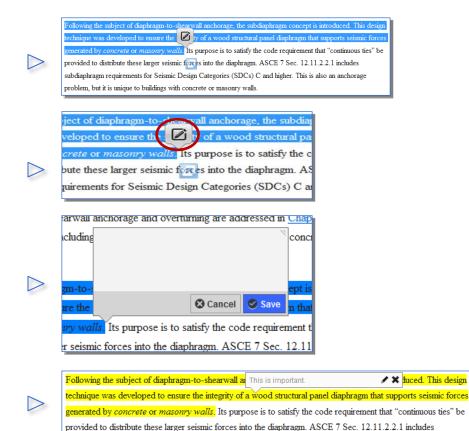
Pins are saved to MY ACCOUNT and can be deleted from your

MY ACCOUNT



Annotate Text

- Highlight a block of text of 1. particular interest on any content page
- Click the pencil icon
- 3. Type your note in the text box that appears, and click **SAVE**
- 4. Your annotated text is now highlighted, and your notes will appear when you hover over the text





Annotations are saved to



MY ACCOUNT and can be downloaded into a .csv file



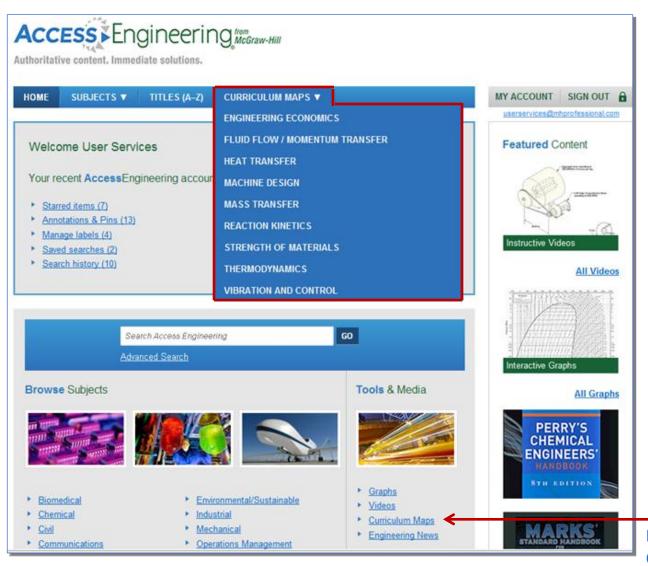


Curriculum Maps

Curriculum Maps are organized sets of resources that include textbook sections, tables, videos, and examples to help teach core concepts in engineering. These Maps make it easy for faculty to decide which resources to assign their students within core courses.



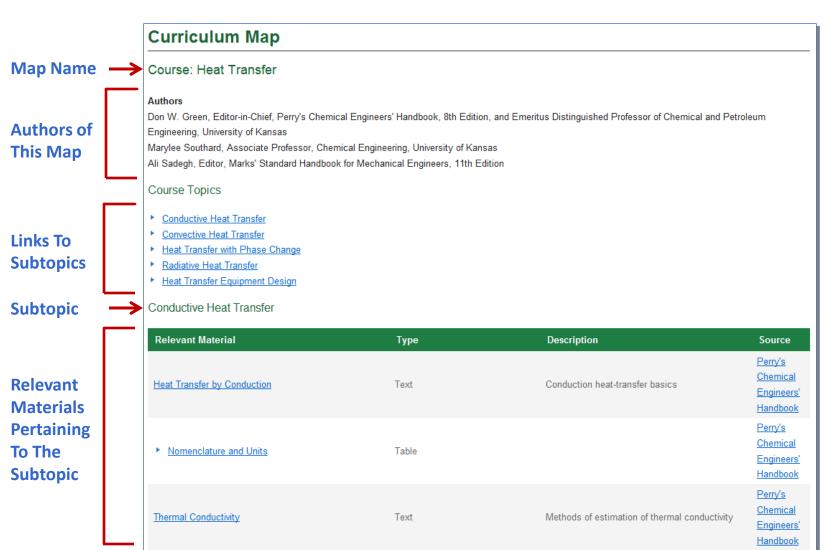
Curriculum Maps



Browse Curriculum Maps



Curriculum Maps







Questions?

Please email techsupport@mhprofessional.com.